



*Sixty Years of Excellence*

# St. George's College *Aruvithura*

Est. 1965

Affiliated to Mahatma Gandhi University, Re-accredited with 'A++' Grade by NAAC  
ISO 21001 : 2018 & 9001 : 2015 Certified Campus

#### Contact Info

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A Christian Minority Institution  
Managed by St. George Forane Church, Aruvithura

# SGC

## A BIRD'S EYE VIEW

Built up  
area

**18294**  
Sq. metrs.

Total Area  
of College  
Campus  
**26.5**  
acres

Departments  
**15**

No. of  
Students  
**1310**

UG Courses  
**18**

PG Courses  
**05**

Science Labs  
**17**

Business  
Incubation  
Centre

Multimedia  
Lab & Audio-  
visual Theatre  
**02**

Computer  
Labs  
**09**

Class Rooms  
**67**

Green  
Campus

Seminar &  
Conference Halls  
**07**

**GEM**  
Inter Disciplinary  
Research Journal

SGC TV

Hostels  
**02**

Play Grounds  
**03**



*Our Heavenly Patron*  
**ST. GEORGE OF ARUVITHURA**



## MOTTO

Wisdom, Love, Service

## VISION

Ensuring academic excellence by imparting quality education and moulding personalities based on the love of God.

## MISSION

- Furnishing the Student Community with:
- Quality Education to empower them to meet global challenges.
  - Value consciousness to transfigure them into conscientious adults.
  - Civil awareness to transform them into socially committed citizens.
  - Quality Education to empower them to meet the global challenges.

*Our*

PROVINCE OF  
GUIDANCE

PATRON



HIS EXCELLENCY  
MAR JOSEPH KALLARANGATT  
Bishop, Diocese of Palai

PATRON



HIS EXCELLENCY  
MAR JOSEPH PALLIKAPARAMBIL  
Bishop Emeritus, Diocese of Palai

MANAGER



Very Rev. Fr. Sebastian  
Vettukallel

PRINCIPAL



Prof. Dr. Siby Joseph

BURSAR



Rev. Fr. Biju Kunnackattu

VICE PRINCIPAL



Dr. Jilu Ani John

# BOARD OF TRUSTEES



**VERY REV. FR. SEBASTIAN VETTUKALLEL**  
Chairman & Manager



**PROF. DR. SIBY JOSEPH**  
Principal & Secretary



**FR. BIJU KUNNACKATTU**  
Bursar & Course Co-ordinator  
Self Financing



**DR. M.V. GEORGEKUTTY**  
Member



**DR. REJI VARGHESE MEKKADEN**  
Member

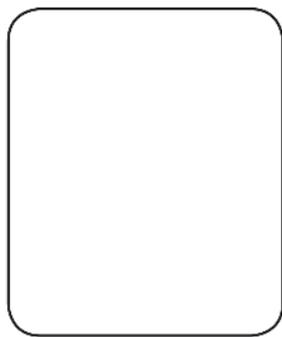


**PROF. DR. SUNNY KURIAKOSE**  
Member



**DR. ANCY GEORGE**  
Member

**PERSONAL  
INFORMATION**



Name: .....

Department: .....

Admission Number: ..... Class Number: .....

Address: .....

.....

.....

Telephone: ..... Mobile: .....

Email: .....

Name of the Parent/Guardian: .....

Vehicle Number: ..... Driving License Number: .....

Blood Group: ..... Height: ..... Weight: .....



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# Prayer

Lord, Almighty God,  
Source of light, truth, and eternal goodness,  
Transform this present moment  
into an hour of vision and inspiration.

Help me to find wisdom:  
Shed light on my thoughts.

May my aspirations come true  
through righteous and good deeds.

Give me the strength to concentrate,  
to think objectively,  
and to see clearly.

Shed your light on me so that I may see  
which decision to make.

Help me, O my Eternal God,  
to avoid vanity and pride,  
and thus be able to make worthy decisions  
as a true child of yours.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
is pleased to declare*

*St. George's College*

*Aruvithura, Dist. Kottayam, affiliated to Mahatma Gandhi University,  
Kerala as*

*Accredited*

*with CGPA of 3.51 on four point scale*

*at A<sup>++</sup> grade*

*valid up to November 22, 2030*

*Date : November 23, 2023*



*G. S. S.*  
*Director*



EC(SC)/174/4<sup>th</sup> Cycle/KLCOGN10030



## Academic Programmes

Aided Programmes	Self-Financing Programmes
<p><b>FIVE YEAR INTEGRATED PROGRAMME</b> M.A. Programme in Languages - English</p> <p><b>POST GRADUATE PROGRAMMES</b> M.Sc. Physics M.Sc. Chemistry</p> <p><b>UNDER GRADUATE HONOURS PROGRAMMES</b> <b>B.A. HONOURS</b> Economics Political Science English <b>B.Sc. HONOURS</b> Mathematics Chemistry Botany Physics</p> <p><b>COMPUTER APPLICATION HONOURS</b> BCA with AICTE Approval</p> <p><b>COMMERCE HONOURS</b> B.Com with Specialization in Finance &amp; Taxation</p>	<p><b>POST GRADUATE PROGRAMMES</b> M.Sc. Food Technology &amp; Quality Assurance M.Com. Finance</p> <p><b>UNDER GRADUATE HONOURS PROGRAMMES</b> <b>B.A. HONOURS</b> Journalism &amp; Mass Communication <b>B.Sc. HONOURS</b> Food Science &amp; Quality Control - with specialization in Food Safety</p> <p><b>COMPUTER APPLICATION HONOURS</b> BCA with AICTE Approval</p> <p><b>COMMERCE HONOURS</b> B.Com with Specialization in Finance &amp; Taxation B.Com with Specialization in Finance &amp; Taxation and Accounting B.Com with Specialization in Co-operation and Accounting B.Com with Specialization in Financial Markets and Logistics Management B.Com with Specialization in Finance &amp; Taxation and Marketing</p> <p><b>B.Voc.</b> Food Technology &amp; Analysis</p> <p><b>DOCTORAL PROGRAMMES (Ph.D)</b> Chemistry Physics</p>

## Facets of History

# Sixty Years of Excellence

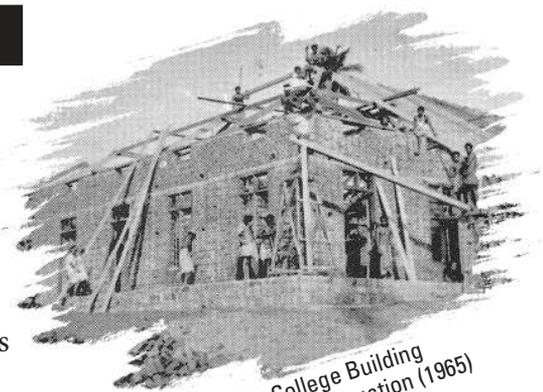
Founded in 1965, under the auspices of St. George Forane Church Aruvithura and tucked away on the strands of the river Meenachil, St. George's College is a premier educational institution affiliated to Mahatma Gandhi University, Kottayam, Kerala. Pioneered under the patronage of His Excellency Mar Sebastian Vayalil, the first Bishop of Palai, and cherished by a host of visionaries and philanthropists, the college, right from its inception, embarked on an odyssey towards academic pre-eminence. For more than two decades, His Excellency Mar Joseph Pallickaparampil, the Bishop of Palai, had been the patron of the college. His Excellency Mar Joseph Kallarangatt is the present patron of this seat of learning.

The college had a humble beginning as a Junior College in 19<sup>th</sup> July 1965 with five batches of students in the first pre-degree class. It was upgraded to the status of a full-fledged degree college in 1978. The college was included under 2f and 12b of the UGC Act of 1956. The college was accredited by NAAC at the four star level in 2000. The NAAC team accredited the college at the A level in 2007. The college was reaccredited at A grade by the NAAC Peer team in 2016. In 2023, the institution was reaccredited with A++ grade on the basis of the latest benchmark of NAAC.

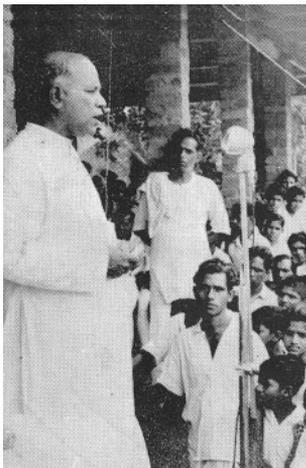


## Down the Memory Lane

- 1965 ➤ The college was inaugurated with one batch in Group I and two batches each in II and III groups for Pre-Degree. Prof. K. J. Scaria takes charge as the first Principal.
- 1971 ➤ Fr. Joseph Thekkanady assumes office as Principal.
- 1972 ➤ Prof. P. J. Joseph takes charge as Principal.
- 1978 ➤ BA Economics begins.
- 1978 ➤ Upgradation to the status of a full fledged Degree college.
- 1979 ➤ BSc in Mathematics begins.
- 1980 ➤ BSc Botany and BA Politics commence.
- 1982 ➤ BSc Chemistry starts.
- 1987 ➤ Prof. P. J. Joseph retires and Prof. M.M. Chacko takes charge as Principal.
- 1993 ➤ BSc in Physics begins.
- 1993 ➤ Prof. M.M. Chacko retires and Rev. Dr. Sebastian Alappattukunnel takes charge as the Principal.
- 1994 ➤ Inclusion of the college in the list of colleges under section 2(f) of the UGC act 1956, and becomes eligible to receive UGC assistance.
- 1995 ➤ MSc in Chemistry begins.
- 1996 ➤ BSc Food Science and Quality Control begins.
- 1998 ➤ Pre-Degree delinking begins.
- 1998 ➤ BCom Computer Application (Vocational) Course starts.
- 1998 ➤ Inauguration of Community Telecasting Centre.
- 1998 ➤ MSc in Physics starts.
- 1999 ➤ NAAC Peer Team visit to the college.
- 1999 ➤ Department of Chemistry becomes an approved Research Centre (PhD).
- 1999 ➤ Inauguration and blessing of the newly constructed Auditorium.
- 2000 ➤ College is accredited at 4 Star level by NAAC.
- 2001 ➤ The Hostel for Women constructed with the aid of UGC blessed by very Rev. Fr. George Mulangattil.



College Building under construction (1965)



Very Rev. Fr. Thomas Manakkatt, the founder Manager addressing the public on the inaugural day

- 2001 ➤ Prof K. J. Devasia takes charges as the new Principal.
- 2001 ➤ Pre-Degree delinking completes.
- 2001 ➤ Introduction of B.A. English with Broadcaster and Broadcasting at the UG level.
- 2001 ➤ Inauguration of the modernized class room project by Mr. P.M. Sayeed, Dy. Speaker, Lok Sabha
- 2001 ➤ Introduction of Off Campus Centre in the College.
- 2002 ➤ Introduction of Advanced Diploma course in Mass Communication and Video production with the financial assistance from M.G. University.
- 2003 ➤ A well-equipped Gymnasium is set up in the college with the assistance of the Ministry of Youth Affairs and Sports, Government of India.
- 2003 ➤ Rev. Dr. Joseph K.M. Kollamparambil assumes office as the Principal.
- 2004 ➤ Self Finance courses in MCom and MSc Maths begin.
- 2005 ➤ Mar Joseph Pallickaparampil and Mar Joseph Kallarangatt jointly inaugurated the New Administration block.
- 2005 ➤ Foundation stone is laid for the S.G.C. Amenity Centre.
- 2007 ➤ NAAC Team visits the college for Re-accreditation.
- 2008 ➤ NAAC re-accredited the college with A Grade.
- 2009 ➤ Ministry of Science & Technology, Government of India sanctions Rs. 35 Lakhs under FIST to the Department of Chemistry.
- 2010 ➤ Mar Joseph Kallarangatt blesses the New Lab set up with the assistance of FIST Govt. of India and lays the foundation stone for a new building for St. Mary's Hostel with UGC assistance.
- 2010 ➤ Mar Joseph Kallarangatt blesses and inaugurates the new wing of St. Mary's Hostel constructed with the Assistance of UGC.
- 2011 ➤ Rev. Dr. Joseph K.M. Kollamparambil retires and Rev. Dr. Baby Sebastian takes charge as the Principal.
- 2013 ➤ Commencement of MSc Food Technology, BCom with Co-operation in self finance stream.



His Excellency Mar Sebastian Vayalil blessing the college building



A view of the gathering on the day of inauguration

- 2014 ➤ Blessing of Community College.
- 2014 ➤ BCA in aided and self financing stream, BCom with Tax and finance, BCom with Office Management, BA Mass Communication and Journalism in self financing stream begin.
- 2014 ➤ Inauguration of Golden Jubilee celebration and E Learning facility.
- 2014 ➤ Inauguration of Golden Jubilee Block.
- 2014 ➤ BCom with Computer Application and BCom with Marketing in self financing stream begin.
- 2015 ➤ Mar Jacob Muricken blesses the statue of our Heavenly Patron St. George of Aruvithura in the college campus.
- 2016 ➤ NACC Team re-accredited the college with 'A' Grade
- 2016 ➤ Dr. M.V. Georgekutty assumes office as the Principal.
- 2018 ➤ Introduction of B.Voc course in Food Technology and Analysis.
- 2018 ➤ The college receives the Best NSS Unit and the Best Programme Officer awards at State Level. At university level, the NSS Unit secured Moses Award for the Best unit. The college also bags the Best Principal and the Best Programme Officer award and Certificate of Appreciation for the volunteers at the university Level.
- 2019 ➤ Dr. Reji Varghese Mekkaden assumes office as the Principal.
- 2019 ➤ Receives grant from DST – FIST
- 2020 ➤ Inauguration of High tension electricity supply unit.
- 2020 ➤ Laying of Foundation stone of the Library block by H.E. Mar Joseph Kallarangatt.
- 2020 ➤ Foundation stone being laid for the RUSA funded Science Block.
- 2021 ➤ Integrated MA programme begins.
- 2022 ➤ Inauguration of RUSA funded Science Block.
- 2022 ➤ Solar Panel installation.
- 2022 ➤ Prof. Dr. Siby Joseph takes charge as the Principal and Dr. Jilu Ani John assumes charge as the Vice Principal.
- 2022 ➤ Department of Physics becomes an approved research centre.
- 2023 ➤ Inauguration of Santa Sophia Block, Mar Ephrem Block and Refectory
- 2023 ➤ NACC Team re-accredited the college with 'A++' Grade.
- 2024 ➤ Inauguration of Diamond Jubilee Celebrations by H.E. Mar Joseph Kallarangatt.

## ACADEMIC SUPPORTING WINGS

### General Administration

Manager	Very Rev. Fr. Sebastian Vettukallel
Principal	Prof. Dr. Siby Joseph
Vice-Principal	Dr. Jilu Ani John
Bursar and Self Finance Course Co-ordinator	Rev. Fr. Biju Kunnackattu
College Council Secretary & IQAC Co-ordinator	Dr. Sumesh George
NAAC Co-ordinator	Dr. Mithun John
Campus Discipline	Capt. Dr. Laiju Varghese
FYUGP Co-ordinator	Dr. Sibil Jose
Senior Asst. Superintendent of Examination	Ms. Elizabeth Augustine
Jr. Superintendent	Mr. Joby Alex

### College Council

SL. No	Name
1	Prof. Dr. Siby Joseph (Principal)
2	Dr. Jilu Ani John (Vice Principal)
3	Dr. Sumesh George (Secretary)
4	Capt. Dr. Laiju Varghese
5	Ms. Elizabeth Augustine
6	Dr. Santhoshkumar R.
7	Dr. Giable George
8	Mr. Joby Joseph
9	Ms. Sherin Elizabeth John
10	Ms. Lidiya George
11	Dr. Jestin Joy
12	Dr. Viyani Charly
13	Dr. Anitta Shaji
14	Dr. Thomas Mathew
15	Mr. Joby Alex (Office Superintendent)

## QUALITY ASSURANCE SUPPORTING WINGS

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

SL.No	Name	Designation
1	Prof. Dr. Siby Joseph (Chairman)	Principal
2	Dr. Jilu Ani John	Vice Principal
3	Rev. Fr. Biju Kunnackattu	Management Representative
4	Dr. Sumesh George	IQAC Co-ordinator
5	Dr. Mithun John	NAAC Co-ordinator
6	Dr. Sibil Jose	Teacher Representative
7	Ms. Bitty Joseph	Teacher Representative
8	Dr. Sini Jacob	Teacher Representative
9	Ms. Elizabeth Augustine	Teacher Representative
10	Dr. Jestin Joy	Teacher Representative
11	Dr. Manjumol Mathew	Teacher Representative
12	Dr. Anu Thomas	Teacher Representative
13	Sri. Joby Alex	Administrative Staff Representative
14	Dr. Reji Varghese Mekkaden	Nominee from Local Community
15	Ms. Emilda George	Nominee from Alumni
16	Mr. Philip Manuel II M.Sc. Chemistry	Nominee from Students
17	Sri. Subin Jacob Madukkakuzhy, (Managing Director, Comglobal Projects India Pvt. Ltd.)	Nominee from Employer/ Stakeholder/ Industrialist

## QUALITY ASSURANCE WINGS

Name of the Cell/Committee	Teachers in charge
<b>Academic Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Dr. Jilu Ani John (Vice Principal)
	Rev. Fr. Biju Kunnackattu
	Dr. Sibil Jose (Nodal Officer)
	Dr. Santhosh Kumar R
	Dr. Sumesh George
	Dr. Mithun John
	Ms. Mini Michael
	Ms. Sherin Elizabeth John
	Ms. Elizabeth Augustine
	Dr. Giable George
	Sri. Joby Joseph
	Ms. Lidiya George
	Dr. Jestin Joy
	Dr. Thomas Mathew
	Sri. Aneesh P C
	Mahitha U.P.
	Dr. Anitta Shaji
	Dr. Joy George (Former Principal, St. Thomas College Pala)
	Dr. M V Georgekutty (Former Principal, St. George's College Aruvithura)
	Dr. Reji Varghese Mekkaden (Former Principal, St. George's College Aruvithura)
Dr. T T Michael (Former H O D, Dept. of Commerce, Devamatha College Kuravilangad)	
Prof. Dr. Sunny Kuriakose (Former Vice Principal, St. Thomas College Pala)	
Dr. Ancy Joseph (Former Principal, St. Dominic College Kanjirappally)	
Dr. Ginson P Joseph (HOD Dept. of Physics, St. Thomas College Pala)	
<b>Admission Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Rev. Fr. Biju Kunnackattu
	Dr. Jilu Ani John
	Sri. Joby Joseph (Nodal Officer)
	Dr. Sibil Jose

	Dr. Sini Jacob
	Sri. Jose Alexander
	Ms. Smitha Thomas
	Sri. Prince Augustine
<b>HRD Cell</b>	Dr. Sini Jacob (Convener)
	Dr. Jestin Joy
	Sri. Josiah John
	Dr. Anju Thomas
	Sri. Jino Joseph
	Ms. Anooja Surendran
<b>Discipline Committee</b>	Capt. Dr. Laiju Varghese (Convener)
	Dr. Benoy Kurian
	Sri. Joby Joseph
	Dr. Giable George
	Dr. Viyani Charly
	Sri. Aneesh P C
	Sri. Benoi C George
	Sri. Bins K Thomas
	Sri. Preestly Thomas
	Ms. Smitha Thomas
	Sri. Shony G Kizhakkethottam
<b>Planning Board</b>	V. Rev. Fr. Sebastian Vettukallel
	Prof. Dr. Siby Joseph
	Rev. Fr. Biju Kunnackattu
	Dr. Jilu Ani John
	Dr. Sumesh George
	Dr. Mithun John (Secretary)
	Sri. Joby Alex
	Sri. Prince Augustine
<b>Finance Committee</b>	Prof. Dr. Siby Joseph
	Rev. Fr. Biju Kunnackattu
	Dr. Jilu Ani John
	Dr. Mithun John
	Sri. Jacob Mathew
	Sri. Joby Alex
	Sri. Prince Augustine
	Sri. Joseph Pullattu

<b>Internal Financial Audit Committee</b>	Ms. Sherin Elizabeth John (Convener)
	Sri. Aneesh P C
	Sri. Jose Alexander
<b>Infrastructure Maintenance and Monitoring Committee</b>	Prof. Dr. Siby Joseph
	Rev. Fr. Biju Kunnackattu
	Dr. Sumesh George
	Dr. Benoy Kurian (Convener)
	Dr. Giable George
	Dr. Jestin Joy
	Ms. Dana Jose
	Sri. Jacob Mathew
	Sri. Joby Alex (Superintendent)
	Sri. Justin Joseph (Librarian)
	Sri. Arun Babu
	Sri. Benjith Xavier
	Sri. Anto Joseph
	Sri. Jintu Joy
<b>Purchase Committee</b>	Prof. Dr. Siby Joseph
	Rev. Fr. Biju Kunnackattu
	Ms. Bitty Joseph (Secretary)
	Dr. Abin Sebastain
	Dr. Jain Maria Thomas
	Sri. Lijo George
	Sri. Anto Joseph
<b>Building Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Rev. Fr. Biju Kunnackattu
	Dr. Jilu Ani John
	Dr. Santhosh Kumar R
	Sri. Joby Joseph
	Sri. Joby Alex
<b>Library Advisory Committee</b>	Sri. Joby Joseph (Convener)
	Ms. Bitty Joseph
	Ms. Sherin Elizabeth John
	Sri. Linu T James
	Ms. Thejimol George
	Dr. Manjumol Mathew
	Dr. Anitta Shaji

	Sri. Joby Alex
	Sri. Justine Joseph
<b>GEM</b>	Editor-in-chief : Prof. Dr. Siby Joseph
	Associate Editors : Dr. Jilu Ani John Dr. Sumesh George Dr. Mithun John Dr. Sibil Jose
	Managing Editor : Dr. Jestin Joy
<b>PBAS Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Dr. Jilu Ani John (Convener)
	Dr. Sumesh George (IQAC Coordinator)
	Dr. Mithun John (NAAC Coordinator)
<b>Research and Development Cell</b>	Prof. Dr. Siby Joseph (Chairman)
	Dr. Jilu Ani John
	Dr. Santhosh Kumar R (Convener)
	Dr. Benoy Kurian
	Dr. Jain Maria Thomas
	Dr. Soumya George
	Dr. Anju Thomas
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	Dr. Manu Rani Paul
	Sri. Priestly Thomas
	Ms. Elizabeth Thomas
	Ms. Anjaly H
	Ms. Anu K jose
	Sri. Justin Joseph (Librarian)
	Ms. Selin Jose
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	Rev. Fr. Biju Kunnackattu (Management Representative)
	Dr. Jilu Ani john (Vice Principal)
	Capt. Dr. Laiju Varghese (Convener)
	Dr. Denny Thomas (NSS Programme Officer)
	Ms. Maria Jose (NSS Programme Officer)
	Dr. Nihita Linson
	Sri. Jose Alexander

<b>Arts and Cultural Committee</b>	Dr. Neenumol Sebastian (Convener)
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	Dr. Denny Thomas
	Ms. Lidiya George
	Ms. Nisha Joseph
	Dr. Nihitha Linson
	Ms. Smitha Thomas
	Sri. Jino Joseph
	Ms. Geethu Madhusudanan
	Ms. Sona Anna Siby
	Ms. Veena Viswanath
	Ms. Prathibha Anish
	Sri. Shony G Kizhakkethottam
	<b>Scholarship Cell</b>
Dr. Manjumol Mathew	
Dr. Thomas Mathew	
Ms. Anooja surendran	
Sri. Joshy George	
<b>ICC</b>	Dr. Jilu Ani John (Presiding Officer)
	Dr. Sini Jacob (Teaching faculty member)
	Ms. Bitty Joseph (Teaching faculty member)
	Ms. Alphonsa Joseph (Non teaching staff member)
	Ms. Sangeetha Elsa Chacko (Non teaching staff member)
	Ms. Mariya Joseph (P G student representative)
	Ms. Angel Maria Joseph (U G Student representative)
Ms. Rosamma Sebastian (Research Scholar)	
<b>Anti-Ragging Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Representative of Local Media : Sri. Jaison Joseph
	Sri. Eby Emmanuel (Non - Governmental Organization)
	Capt. Dr. Laiju Varghese (Convener)
	Sri. Linu T James
	Dr. Viyani Charly
	Ms. Thejimol George
	Representative of Parents 1. Sri. Martin V Abraham Vayampothanal 2. Ms. Sindhu Cheriyan Plathottathil
	Representative of Non Teaching Staff : Sri. Joby Alex

	Student Representative: 1. Mr. Albin R (III B Com Computer Applications) 2. Ms. Dona Biju (II BA Economics)
<b>Anti-Narcotic Cell</b>	Prof. Dr. Siby Joseph (Chairman)
	Ms. Sherin Elizabeth John (Convener)
	Dr. Neenumol Sebastian
	Sri. Jom K Tom
	Student representatives:
	Mr. George Kolady (II BCom Finance & Taxation)
	Mr. Jexy Joseph (Excise Circle Inspector Pala)
	Smt. Leena James Kunnel (Municipal council Member)
	Mr. Jilson John (PTA Representative)
	Sr. Litty (Warden, St. Mary's Hostel)
<b>Students Grievance Redressal Cell</b>	Prof. Dr. Siby Joseph (Principal)
	Dr. Jilu Ani John (Vice Principal)
	Sri. Linu T James (Convener)
	Dr. Santhosh Kumar R
	Dr. Sibil Jose
	Ms. Maria Mathew
<b>SC/ST Monitoring Cell</b>	Prof. Dr. Siby Joseph (Chairman)
	Ms. Lidiya George (Convener)
	Dr. Alwin Joseph
	Ms. Chithra Thomas
	Sri. Lijo George
	Sri. Abhinav Raj (Student Representative)
	Ms. Archana N.S. (Student Representative)
<b>Minority Cell</b>	Prof. Dr. Siby Joseph (Chairman)
	Sri. Dawn Joseph (Convener)
	Dr. Abin Sebastian
	Ms. Anu K Jose
	Sri. Lijo George
<b>OBC Cell</b>	Prof. Dr. Siby Joseph (Chairman)
	Ms. Lidiya George (Convener)
	Dr. Gemini George
	Sri. Tony Issac
	Ms. Anjaly H
	Mr. Muhammed Shaharoon (Student Representative)
	Ms. Abhimanya Rajeev (Student Representative)

<b>Canteen Committee</b>	Prof. Dr. Siby Joseph
	Rev. Fr. Biju Kunnackattu
	Sri. Joby Joseph (Convener)
	Dr. Giable George
	Dr. Denny Thomas
	Dr. Viyani Charly
	Sri. Bins K Thomas
	Sri. Joby Alex
	Sri. Jomy John
<b>Electoral Literacy Club</b>	Dr. Denny Thomas (Convener)
	Ms. Mareena George
	Sri. Geo Jose
<b>Mentoring</b>	Sri. Linu T James (Co-ordinator)
	Dr. Soumya George
	Sri. Cyril Simon
	Ms. Bincy Michael
<b>Remedial Teaching</b>	Ms. Dana Jose (Co-ordinator)
	Sri. Cyril Simon
	Ms. Dani Alphonsa Jose
	Ms. Alphonse Emmanuel
<b>Peer Teaching</b>	Dr. Anju Thomas (Co-ordinator)
	Ms. Maria Jose
	Ms. Neeraja Sebastian
<b>Georgialum Alumni Association</b>	Sri. Josiah John (Convener)
	Dr. Viyani Charly
	Ms. Nisha Joseph
	Dr. Thomas Mathew
	Dr. Nihitha Linson
	Sri. Tony Issac Luke
	Ms. Elizabeth Thomas
	Ms. Aleena Jose
	Sri. Lijo George
<b>Placement Cell</b>	Dr. Gemini George
	Sri. Benoi C George

<b>Website and Academic Management System</b>	Dr. Jestin Joy (Convener)
	Dr. Mithun John
	Dr. Soumya George
	Dr. Neenumol Sebastian
	Sri. Jose Alexander
	Sri. Benjith Xavier
	Sri. Arun Babu
<b>Women's Cell</b>	Ms. Thejimol George (Convener)
	Ms. Elizabeth Augustine
	Dr. Anu Thomas
	Ms. Nancy V George
	Ms. Sreekutty Biju
	Ms. Selin Jose
<b>Disaster and Crisis Management Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Rev. Fr. Biju Kunnackattu
	Capt. Dr. Laiju Varghese (Convener)
	Dr. Denny Thomas
	Dr. Viyani Charly
<b>NSS</b>	Dr. Denny Thomas (Programme officer)
	Ms. Maria Jose (Programme officer)
<b>NSS Advisory Committee</b>	Prof. Dr. Siby Joseph (Principal)
	Dr. Denny Thomas (Programme officer)
	Ms. Maria Jose (Programme officer)
	Dr. Sini Jacob
	Dr. Mithun John
	Ms. Elizabeth Augustine
	Dr. Benoy Kurian
<b>NCC</b>	Capt. Dr. Laiju Varghese
<b>Students council -Staff advisors</b>	Dr. Jilu Ani John (Staff advisor)
	Dr. Thomas Mathew (Asst. Staff advisor)

<b>UBA</b>	Dr. Denny Thomas (Convener)
	Dr. Thomas Mathew
	Sri. Jacob Mathew
<b>Consultancy Services</b>	Dr. Giable George (Co-ordinator)
	Dr. Neenumol Sebastian
	Ms. Nisha Joseph
	Sri. Dawn Joseph
	Dr. Viyani Charly
	Dr. Manjumol Mathew
	Dr. Gemini George
	Dr. Abin Sebastian
	Sri. Bins K Thomas
<b>IEDC</b>	Dr. Mithun John (Nodal Officer)
	Dr. Anu Thomas (Nodal Officer)
	Dr. Jestin Joy (Nodal Officer)
<b>Entrepreneurship Development Club</b>	Dr. Mithun John (Co-ordinator)
<b>Institutional Innovation Council</b>	Dr. Jilu Ani John (President)
	Dr. Anu Thomas (Convener)
	Dr. Mithun John (Vice president)
	Dr. Manjumol Mathew
	Dr. Jestin Joy
	Dr. Abin Sebastian
	Sri. Shony G Kizhakkethottam
	Sri. Jom K Tom
	Ms. Chithra Thomas
<b>YIP</b>	Dr. Soumya George
<b>SGC Staff Co-Operative Society</b>	Prof. Dr. Siby Joseph (Director)
	Dr. Laiju Varghese (President)
	Sri. Prince Augustine (Secretary)
	Board Members: Dr. Sibil Jose Ms. Bitty Joseph Ms. Lidiya George Dr. Jestin Joy Sri. Lijo George Ms. Sangeetha Elsa Chacko
	Ms. Micky Augustine (Office Staff)
	Prof. Dr. Siby Joseph (President)
	Sri. Joby Joseph (Secretary)
<b>SGC Cooperative - Store</b>	Prof. Dr. Siby Joseph (President)
	Sri. Joby Joseph (Secretary)

	Members:
	Dr. Sibil Jose
	Ms. Sherin Elizabeth John
	Dr. Sini Jacob
	Sri. Jomy John
	Sri. Augustine KV (Office Staff)
<b>Social Entrepreneurship and Rural Engagement Cell</b>	Dr. Neenumol Sebastian (Convener)
	Dr. Anitta Shaji
	Sri. Aneesh P C
	Sri. Cyril Simon
<b>Gender Justice Forum</b>	Dr. Jilu Ani John (Chairperson)
	Sri. Josiah John (Convener)
	Dr. Raisa George
	Mr. Prince Augustine
	Ms. Sangeetha Elsa Chacko
	Ms. Ann Maria Jose - II BA English
	Mr. Abinesh Rajesh - II BCom Co-operation
<b>IPR Cell</b>	Dr. Giable George (Coordinator)
	Dr. Gemini George
	Sri. Jojo K.J.
<b>Divyangan Cell</b>	Dr. Anitta Shaji (Convener)
	Dr. July Jacob
	Sri. Albin Varkey - I BA English
<b>Staff Welfare Committee</b>	Dr. Jilu Ani John (Convener)
	Ms. Mini Michael
	Ms. Elizabeth Augustine
	Dr. Sini Jacob
	Dr. Viyani Charly
	Sri. Jose Alexander
	Ms. Nancy V George
	Sri. Prince Augustine
<b>Blood Donors Forum</b>	Capt. Dr. Laiju Varghese (Convener)
<b>Red Ribbon Club</b>	Dr. Denny Thomas (Co-ordinator)

<b>Film &amp; Dramatic Club</b>	Dr. Anitta Shaji (Co-ordinator)
	Sri. Ashwin K V
	Ms. Mahitha U.P.
	Ms. Geethu Madhusudanan
<b>SGC Music Factory</b>	Sri. Jino Joseph(Co-ordinator)
	Dr. Soumya George
	Ms. Prathibha Anish
<b>SGC Dance Club</b>	Ms. Nancy V George (Co-ordinator)
	Sri. Jino Joseph
	Ms. Prathibha Anish
	Sri. Tony Issac Luke
	Ms. Geethu Madhusudanan
<b>Language Lab</b>	Dr. Benoy Kurian
	Sri. Preestly Thomas
<b>Internet and CCTV</b>	Sri. Arun Babu
	Sri. Jintu Joy
<b>Counselling Cell</b>	Ms. Elizabeth Augustine (Convener)
	Ms. Smitha Thomas
<b>Community Telecasting Centre/ SGC TV</b>	V. Rev. Fr. Sebastian Vettukallel (Chairman)
	Prof. Dr. Siby Joseph (Director)
	Rev. Fr. Biju Kunnackattu (Convener)
	Dr. Jilu Ani John (Asst. Director)
	Dr. Sumesh George
	Dr. Mithun John
	Sri. Ashwin K V
	Dr. Thomas Mathew
	Sri. Jino Joseph
	Sri. Jaison Joseph
	Sri. Jintu Joseph
	Sri. Benjith Xavier
	Sri. Arun Babu
<b>Georgian Charitable Cell</b>	Dr. Sini Jacob (Co-ordinator)
	Ms. Smitha Thomas
	Sri. Jacob Mathew
<b>Oratory and Debate Club</b>	Sri. Josiah John ( Co-ordinator)
	Dr. Anitta Shaji
	Dr. Gemini George
	Sri. Benoi C. George

<b>Quiz Club</b>	Sri. Dawn Joseph (Co-ordinator)
	Sri. Cyril Simon
	Sri. Geo Jose
<b>Science Club</b>	Ms. Maria Jose (Convener)
	Dr. Jain Maria Thomas
	Dr. Abin Sebastian
	Dr. Soumya George
	Ms. Veena Viswanath
<b>Road safety Club</b>	Sri. Josiah John (Convener)
	Sri. Benoi C. George
<b>Forestry Club</b>	Dr. Abin Sebastian (Convener)
	Dr. Manu Rani Paul
<b>College Magazine</b>	Dr. Sini Jacob (Chief Editor)
	Dr. Anitta Shaji
	Dr. July Jacob
<b>Nature Club</b>	Dr. Abin Sebastian (Convener)
	Ms. Catherine Jose
<b>Tourism Club</b>	Sri. Jacob Mathew (Convener)
	Dr. Anju Thomas
	Sri. Bins K Thomas
<b>Computer Literacy and Open Source Software Promotion club</b>	Sri. Linu T. James (Coordinator)
	Sri. Jom K Tom
	Ms. Bincy Michael
	Ms. Neeraja Sebastian
<b>Art House</b>	Ms. Thejimol George (Convener)
	Dr. Neenumol Sebastian
<b>CSM/Jesus Youth/Prayers</b>	Dr. Alvin Joseph (Convener)
	Ms. Alphonse Emmanuel
<b>Health and Fitness Club</b>	Dr. Viyani Charly
<b>Bhoomithrasena Club</b>	Ms. Maria Jose (Convener)
	Dr. Mithun John
	Dr. Nihita Linson
<b>UGC-Net Coaching</b>	Dr. Nihita Linson (Co-ordinator)
	Ms. Maria Jose
	Sri. Binil Joseph
	Ms. Sona Anna Siby

<b>Civil Service Coaching</b>	Sri. Dawn Joseph (Co-ordinator)
	Sri. Cyril Simon
	Dr. Alvin Joseph
	Ms. Anit Tom
<b>SWAYAM, NPTEL, MOOC Courses and Certificate Courses</b>	Dr. Benoy Kurian
<b>Value Education/Life Guidance</b>	Ms. Elizabeth Augustine (Convener)
	Sri. Binil Joseph
	Ms. Alphonsa Emmanuel
<b>Moodle</b>	Dr. Soumya George (Convener)
	Ms. Mareena George
<b>Handbook</b>	Sri. Linu T James (Convener)
	Ms. Thejimol George
<b>Newsletter</b>	Dr. Neenumol Sebastian (Co-ordinator)
	Sri. Jino Joseph (Joint Co-ordinator)
<b>Right to Information Cell</b>	Prof. Dr. Siby Joseph (Appellate Authority)
	Dr. Jilu Ani John (Information Officer)
	Sri. Joby Alex (Asst. Information Officer)
<b>AISHE</b>	Ms. Bitty Joseph
<b>NIRF</b>	Dr. Anu Thomas
	Dr. Soumya George
<b>Returning Officer</b>	Capt. Dr. Laiju Varghese
<b>Union Election Observer</b>	Sri. Josiah John
<b>RUSA Project Monitoring Committee</b>	Prof. Dr. Siby Joseph (Chairman)
	Rev. Fr. Biju Kunnackattu
	Dr. Jilu Ani John (Vice Principal)
	Dr. Santhosh Kumar R (Nodal Officer)
	Dr. Sumesh George
	Sri. Jacob Mathew
	Sri. Lijo George
<b>Model Parliament</b>	Dr. Thomas Mathew
	Sri. Cyril Simon
<b>DBT Star College</b>	Dr. Santhosh Kumar R
	Dr. Abin Sebastian

## DOMIAN SPECIFIC CLUBS

Department	Name of the Club
English	English Cafe
Commerce (Aided)	Financial Literacy Club
Commerce ( SF)	Venture Hub
Economics	Econ Hub
Political Science	Human Rights Club
Media Studies	Film and Drama Club
Botany	Forestry Club
Physics	Stellar Squad
Chemistry	Chemspire Club
Mathematics	Euler's Edge
Computer Applications (Aided)	Google Developer Groups on Campus
Computer Applications (SF)	Cybersecurity and Ethical Hacking

## PARENT TEACHER ASSOCIATION

Sl. No.	Name and Address	Designation
1	Prof. Dr. Siby Joseph (Principal)	President
2	Rev. Fr. Biju Kunnackattu (Bursar and Course Coordinator)	Ex officio Member
3	Dr. Jilu Ani John (Vice Principal)	Ex officio Member
4	Martin V Abraham, Vayampothanal, Aruvithura P.O.	Vice President
5	Mr. Joby Joseph, HOD, Dept. of Botany	Secretary
6	Mr. Shaju Joseph, Kunnackattu, Aruvithura P.O.	Joint Secretary
7	Mr. Jacob Mathew, Dept. of Commerce	Treasurer
8	Mrs. Leena James, Kunnel, Aruvithura P.O.	Executive Committee Member
9	Mr. Baby Joseph, Anapparayil, Pala	Executive Committee Member
10	Mrs. Soumy Noushad, Thonduparambil, Erattupetta	Executive Committee Member
11	Mr. Lino Sebastian, Pinackattu, Pius Mount	Executive Committee Member
12	Mr. Linu T James, Dept. of Computer Applications	Executive Committee Member
13	Ms. Lidiya George, HOD, Dept. of Economics	Executive Committee Member
14	Ms. Smitha Thomas, Dept. of Commerce	Executive Committee Member
15	Ms. Anjaly H, Dept. of Food Technology	Executive Committee Member

## CO-CURRICULAR ACTIVITIES

### **National Service Scheme (NSS)**

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. The aim of the NSS is to provide hands on experience to young students in delivering community service. The NSS unit of SGC (No.36) has been recognized both at university and state level and it received the Best NSS Unit Award in 2016-17. In addition to the various community linked activities, this programme gives opportunities to the active volunteers in participating in National Integration Camp (NIC) Adventure Programmes, NSS Republic Day Parade Camp and a host of similar activities.

### **National Cadet Corps (NCC)**

National Cadet Corps has been formed in India with the purpose of developing personality, leadership and military training among the students. Its training syllabus includes social service, Adventure training and Ecology or Nature awareness. The cadets will be given training in drill, yoga, map reading, firing etc. The National Cadet Corps plays a major role in shaping our youth into responsible and patriotic citizens of India. A company comprising of boys and girls are functioning in the college.

### **Additional Skill Acquisition Programme (ASAP)**

ASAP is a joint initiative of General and Higher Education Departments of Govt. of Kerala, launched with an objective to impart quality skill education to undergraduate students alongside their regular curriculum. The sessions are directed towards imparting effective communication skills, language proficiency in English, and the skills required for employability and better performance at the workplace. A steady growth in the confidence, presentation and fluency level of students are discernible. Learners are also encouraged to think creatively and critically on contemporary issues and it helps in developing a high level of civic sense and values.

### **Career and Placement Cell**

Career and Placement Cell of the college functions with the objective of providing guidance and assistance for the students to achieve their career goals. It provides awareness on higher studies, self employment and job opportunities to the students of final year. Training is provided to the members of the placement cell on topics ranging from interview skills, CV writing, Group Discussion, and Resume writing etc. Different companies are invited to the campus for recruitment and students are also sent for drives conducted in other campuses. During a period of five years around hundred students got placed in different companies.

### **Unnat Bharat Abhiyan (UBA)**

Unnat Bharat Abhiyan is a flagship programme of the Ministry of HRD, Govt. of India, jointly promoted by UGC & AICTE and coordinated by IIT Delhi. It aims to link the Higher Education Institutions with a set of 5 rural villages, so that institutions can contribute to the economic and social betterment of these village communities using their

knowledge base and know-how. Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help in building an Inclusive India. The villages selected for the project are Thalappalam, Kondoor, Teekoy, Poonjar Thekkekara (Kunnonni) and Moonnilavu.

### **UGC NET Coaching**

The college has implemented a NET coaching platform for PG students and aspirants from the locale. The classes are conducted on Saturdays and public holidays. It is handled by professional experts from various fields.

### **Scholar Support Programme**

The Scholar Support Programme is a new initiative in higher education sector undertaken by the Department of Higher Education, Government of Kerala. The programme aims at imparting additional support to under graduate students in curricular areas of weakness. By getting timely assistance in terms of tutorials, additional lectures, interactive sessions, question banks and study materials, the lower performing scholars succeeds in keeping pace with their classmates. The supportive atmosphere of individualized academic assistance offered to those students, improves academic performance and decreases the number of dropouts in college.

### **Walk With a Scholar (WWS)**

Walk with a Scholar (WWS) scheme proposes to arrange specialized mentoring programmes for students in Under Graduate Programmes in Arts, Science and Commerce and to provide guidelines for their future career. The scheme designed by the Government of Kerala builds on the concept of mentor as a "Guide and Friend". The main objectives of the programme are academic excellence, personal growth, and social orientation. The WWS programme gives special emphasis on fostering brilliant students so that they could be transformed in to connoisseurs in their respective disciplines. The thrust areas include motivational training programmes, soft skill training, internships, motivational visit and state level motivational camp etc. Through their regular association with the mentors and the individualized assistance provided to them, the mentees will eventually become intellectually competent, morally upright and socially committed beings.

### **SWAYAM Local Chapter**

SWAYAM is a platform which provides online MOOC (Massive Open Online Courses) courses under the Ministry of Human Resources Development (MHRD) in India. It enables the masses to obtain the best teaching-learning resources. It provides lessons from the best teachers of renowned institutions and allows the students to learn them at their place and time. At the same time, its certificate is highly precious, as it assesses the learning outcomes through different means including a proctored examination. St. George's College Aruvithura (College Id: 1793) has been a local chapter of NPTEL, a consortium of IITs and one of the coordinators of SWAYAM, since February 2018. Now it is a local chapter of SWAYAM itself. It allows the students to obtain a valuable certificate from the institutions of national importance like the IITs, along with their regular course from the university.

## EXTRA-CURRICULAR ACTIVITIES

### **Oratory Club**

The Oratory Club of this college hones the public speaking proficiency of the students through training and mock competitions. It provides them an opportunity to showcase their abilities which in turn leads to enhancing self confidence and character building. In addition to this, the club motivates the students to participate in different competitions conducted by various agencies. The members of the club have won several prizes in various intercollegiate and university competitions.

### **Quiz Club**

The Quiz Club aims at providing ample opportunities to those students who have a flair for quizzing. The club equips the students for participating in competitions related to all areas of knowledge. It gives continuous guidance on specific areas of quizzing regularly and motivates the members to participate in quizzes at various levels. To increase their knowledge and competitive edge, the club arranges quiz programmes. It initiates the students into the world of knowledge and equips them for various competitive exams.

### **Women's Cell**

Women's Cell seeks to sculpt the young women force in the campus to achieve abiding success in their life. It promotes responsible and value oriented leadership among female students. The activities of the club lay stress on the overall development of girl students and for achieving this goal, various seminars, power point presentation competitions, tailoring and cooking classes and personality development programmes are organized regularly.

### **Music Club**

Music Factory, the music club, is one of the vibrant clubs in the campus. It has been organized to help our students to retain and enhance their love of music. The activities of the club give ample scope for developing the innate musical talents of students. The club has been set up to encourage talents in music-instrumental as well as vocal. The club members dynamically participate in all the cultural activities of the college. They also participate in various intercollegiate competitions and receive many accolades.

### **Nature Club**

The Nature Club functioning in the college has been devoted to inculcate in students love for nature, making them mindful about the crucial condition of the nature and the importance of its conservation. The club organizes various activities like nature camps, workshops, seminars and trekking to create awareness on environmental challenges and the ways to overcome those threats. It attempts to create awareness among students about the importance of maintaining and preserving the soil and the water bodies and to protect the biodiversity. Various activities of this club create proper awareness about the significance of conserving nature and natural resources.

### **Entrepreneurship Development Cell**

To cultivate the entrepreneurial skills and values among the students, an Entrepreneurship Development Cell is effectively functioning in the college. The Department of Industries and Commerce, Government of Kerala, in association with Education Department formulated this scheme to inculcate an entrepreneurship culture among the youth. The mission of the cell is to develop knowledgeable and enterprising graduates. By equipping them with knowledge, skill, techniques and confidence,

the young minds can be inspired to generate wealth and employment matching with the unlimited natural and human resource potential of the world.

### **Innovation and Entrepreneurship Development Centre (IEDC)**

The Innovation and Entrepreneurship Development Centre (IEDC) functioning with the grant support of Kerala startup mission serve as a launch pad for entrepreneurial journey of students and provide them with access to cutting edge technology, world-class infrastructure, high-quality mentorship, early risk capital and global exposure.

IEDC of the college offer avenues for students to learn, collaborate and transform their innovative ideas into prototypes of viable products and services.

### **Media Cell**

This cell functions like a bridge connecting the campus with the outside world. It envisages to capture every fruitful moment in the campus and to bring it to the limelight of media. The activities of the cell gear up towards building up and sustaining the public image of the institution and thereby enhancing the community linkage. It acts as the public relations department of the college.

### **Health Club**

The Health club seeks to spread the culture of physical fitness in the campus . It provides a unique opportunity to work towards a healthier campus and it strives to keep the students healthy in body and mind. In association with the department of physical education, the club organizes the annual sports day and various inter departmental competitions. It organizes intramural competitions for football, cricket and volleyball. The club also responds positively to the call of Prime Minister's 'Fit India' movement to take the nation forward on the path of fitness and wellness.

### **Dance Club**

Infinity Dance Crew, the SGC Dance Club, is formed with the purpose of promoting the artistic sensibilities of our students. Students of varied background and culture come together as one to take part in this enterprise and are able to work as a cohesive unit. Commitment to the group and to each other is one of the central concepts that students acquire from such an endeavor.

### **Anti-Narcotic Cell**

Envisioning a substance-free society, the Anti-Narcotic Cell functions to check the spread of drug abuse among college students. The cell coordinates programmes like oath taking, expert talk, flash mob, poster designing competition and short film exhibition to generate alertness to the dangers inherent in the use of drugs and alcohol. In liaison with different agencies, the cell acts as a forum to voice grievances related to drug abuse and attempts to tackle the drug menace through instruction and intervention.

### **Georgian Charitable Organization**

This organization aims at cultivating a culture of genuine sympathy and empathy in the campus and functions by extending a helping hand to the needy and underprivileged people. Our mission is to support the students and the community through various philanthropic activities.

### **Jesus Youth**

An active wing of Jesus Youth has been functioning in our college. It is a gathering of small but vibrant group of young people who are ready to give time to the Lord. They strive to respond spiritually to the challenges of today's world led by the power of the Holy Spirit. They hold prayer meetings in the college chapel on every Thursday and they engage in various social service activities.

## PARENT TEACHER ASSOCIATION (PTA)

Parent Teacher Association of the college functions as follows

### **1. Departmental Parent Teacher Association (DPTA)**

Every department shall have a DPTA. Its general body consists of all the parents and teachers of the department concerned. An Executive Committee consisting the HoD, two parent representatives (one male and one female) each from all years of the course and one faculty member nominated by the HoD should be elected by the general body of the DPTA. A Convener (HoD), a President (parent representative) and a Secretary cum Treasurer (faculty representative) are elected from among the Executive Committee for a period of one year. DPTA general body and executive committee meeting shall be held at least once in every academic year. The DPTA Executive Committee can nominate one parent representative to the Inter Departmental PTA Council

### **2. Inter Departmental PTA Council:**

The Inter Departmental PTA Council is a body that consists of one parent representative each from all the departments. It acts as a liaison committee with advisory role between DPTA and College Level PTA Executive Committee. Five parent representatives to the College Level PTA Executive Committee shall be elected by and from among the members of the Inter Departmental PTA Council.

### **3. College Level PTA Executive Committee:**

It is the college level apex body of the PTA. It is an eleven member committee consisting of the Principal, five parent representatives elected from the Inter Departmental PTA Council and five faculty members nominated by the principal. A President, a Vice-President (parent representative) and a Secretary cum Treasurer (teacher representative) are elected as office bearers by and from among the Executive Committee for a period of one year. The College Level PTA Executive Committee meeting shall be held at least once in every academic year.

## CLASS TEACHERS AND TUTORS

SL No.	NAME	CLASS
1	Ms. Nisha Joseph	1 <sup>st</sup> M.Sc. Physics
2	Dr. Santhosh Kumar R.	2 <sup>nd</sup> M.Sc. Physics
3	Ms. Josna Joseph	1 <sup>st</sup> M.Sc. Chemistry
4	Dr. Jessica Elizabeth Philip	2 <sup>nd</sup> M.Sc. Chemistry
5	Ms. Thejmol George	5 <sup>th</sup> Integrated M.A. English
6	Dr. Alwin Joseph	3 <sup>rd</sup> Integrated M.A. English
7	Dr. Neenumol Sebastian	1 <sup>st</sup> Integrated M.A. English
8	Ms. Anu K Jose	2 <sup>nd</sup> M.Com.
9	Ms. Sreekutty Biju	1 <sup>st</sup> M.Sc. Food Science
10	Ms. Athira Unnikrishnan	2 <sup>nd</sup> M.Sc. Food Science
11	Ms. Maria Jose	D3 Physics
12	Ms. Dana Jose	D2 Physics
13	Ms. Bitty Joseph	D1 Physics
14	Dr. Jain Maria Thomas	D3 Chemistry
15	Dr. Nihita Linson	D2 Chemistry
16	Dr. Manjumol Mathew	D1 Chemistry
17	Mr. Joby Joseph	D3 Botany
18	Ms. Catherine Jose	D2 Botany
19	Dr. Abin Sebastian	D1 Botany
20	Ms. Elizabeth Augustine	D3 Mathematics
21	Dr. Anju Thomas	D2 Mathematics
22	Dr. Sibil Jose	D1 Mathematics
23	Ms. Anjaly H	D3 Food Science
24	Mr. Bins K. Thomas	D2 Food Science
25	Ms. Veena Viswanath	D1 Food Science
26	Ms. Akhila M.	D3 B.Voc. Food Technology
27	Ms. Abi A	D2 B.Voc. Food Technology
28	Mr. Shony G Kizhakkethottam	D1 B.Voc. Food Technology
29	Dr. Anu Thomas	D3 BCA (Aided)
30	Dr. Jestin Joy	D2 BCA (Aided)
31	Dr. Gemini George	D1 BCA (Aided)

<b>SL No.</b>	<b>NAME</b>	<b>CLASS</b>
32	Ms. Mareena George	D3 BCA (SF)
33	Mr. Jom K Tom	D2 BCA (SF)
34	Ms. Neeraja Sebastian	D1 BCA (SF)
35	Dr. Neenumol Sebastian	D3 English
36	Ms. Geethu Madhusudanan	D2 English
37	Dr. Benoy Kurian	D1 English
38	Ms. Lidiya George	D3 Economics
39	Mr. Josiah John	D2 Economics
40	Mr. Dawn Joseph	D1 Economics
41	Dr. Thomas Mathew	D3 Political Science
42	Ms. Anit Tom	D2 Political Science
43	Mr. Cyril Simon	D1 Political Science
44	Dr. Denny Thomas	D3 B.Com (Aided)
45	Ms. Sherin Elizabeth John	D2 B.Com (Aided)
46	Dr. Mithun John	D1 B.Com (Aided)
47	Mr. Binil Joseph	D3 B.Com Finance and Taxation (A)
48	Ms. Claris Jose	D3 B.Com Finance and Taxation (B)
49	Ms. Nancy V George	D3 B.Com Co Operation
50	Ms. Chithra Thomas	D3 B.Com Office Management
51	Mr. Aneesh P C	D3 B.Com Computer Application
52	Ms. Teres M Saji	D2 B.Com Finance and Taxation
53	Ms. Prathibha M K	D2 B.Com Accounting
54	Ms. Dani Alphonsa Jose	D2 B.Com Co Operation
55	Ms. Elizabeth Thomas	D2 B.Com Financial Market
56	Mr. Jacob Mathew	D1 B.Com Finance & Taxation
57	Mr. Geo Jose	D1 B.Com Finance and Taxation & Accounting
58	Ms. Smitha Thomas	D1 B.Com Finance and Taxation & Marketing, BCom Co-operation & Accounting
59	Ms. Anooja Surendran	D1 B.Com Financial Market & Logistics
60	Ms. Mahitha U.P.	D3 B.A. Mass Communication
61	Mr. Jojo K.J.	D2 B.A. Mass Communication

## LIST OF SENIOR FACULTY ADVISORS

<b>Department</b>	<b>Faculty Advisor</b>
Mathematics	Dr. Sibil Jose
Physics	Ms. Bitty Joseph
Chemistry	Dr. Jessica Elizabeth Philip
Botany	Dr. Abin Sebastian
English	Dr. Benoy Kurian
Economics	Mr. Josiah John
Political Science	Dr. Thomas Mathew
Computer Applications - Aided	Mr. Linu T James
Commerce- Aided	Ms. Sherin Elizabeth John
Commerce (SF)-	Mr. Aneesh P C
Food Science and Technology	Ms. Veena Viswanath
Computer Applications - SF	Ms. Bincy Michael
Media Studies	Ms. Mahitha U.P.
B.Voc. Food Technology	Mr. Shony G. Kizhakkethottam

## SGC AT A GLANCE

### **SGC Channel and Campus Community Telecasting Centre**

SGC Channel, Asia's first campus community telecasting centre is a unique facility of the college which conducts a number of educational, cultural, recreational and value based programmes to create a well-knit community around the college. Students run a local TV station, providing the community with news and the kind of information that is relevant to it, as part of a course being conducted at St. George's College, Aruvithura. Students of St. George's College Aruvithura, are making a difference by using television as an effective tool for community development. SGC TV channel has found a distinctive place among several others aired by cable television operators in the region. The community telecasting centre, located on the campus, provides a platform for students to connect with the community.

SGC TV reaches more than one lakh people within a radius of 20 km. Cable operators offer the channel along with several others to the public. To telecast programmes, the college set up two studios on the campus. Video cameras, editing and light-up facilities are also provided to the students. The channel airs educational and cultural programmes. Students, besides doing the job of reporters, take up the roles of news anchors and camera persons.

### **Air conditioned Audio-Visual Centre**

The audio visual centre in a theatre like setting can accommodate 150 persons and can host conferences, ceremonies and competitions of grand stature. It has a graceful and dignified setting and state of the art wooden paneling and is furnished with Multimedia Computer, Audio Systems, 3D Projector, digital podium etc.

### **Staff Co-operative Society**

The society provides banking facility to the staff. Deposits are accepted from members and money is provided as loan to the members of the staff. The society has a scheme of easy loan whereby staff members are given quick loan without the normal security measures that are demanded by the banks.

### **Inflibnet Facility**

The college is currently a member of the N-List (National Library and Information Services Infrastructure for Scholarly Content) programme of UGC Inflibnet. The N-List project provides access to e-resources to students and faculty members. It is a huge repository of academic e-resources, consisting of thousands of journals and books, including back-volumes of journals.

## **Computer Labs and Network**

The College has five well organized computer lab that function with 148 computers and all necessary accessories. Internet facility is available to all computers in the lab. College campus is served by a 600 Mbps internet connection. The connection is distributed through the campus network to an intranet connecting various laboratories, departments, library, hostels as well as the office. The campus is equipped with sufficient indoor access points, through which Wi-Fi internet connection is available within the institution. These facilities cater to the computing, information processing and multimedia requirements of the entire college. BSNL provides static IP. The internet is secured by cyberom firewall.

## **Network Resource Centre**

The students and faculty members are allowed to access internet free of cost in the Network Resource Centre. The centre is attached to the Library and it works under the supervision of the librarian. Facilities for taking print out are also available.

## **Auditorium and Seminar Hall**

The auditorium has a seating capacity of 1500 along with an extensive stage. Behind the stage are two backstage dressing rooms for the performers. There are two fully furnished Seminar Halls with a seating capacity of 120 each. There is also a fully air conditioned mini conference hall with a seating capacity of 60. They are equipped with smart boards, LCD projectors, speakers and amplifier sound system.

## **Canteen**

College has a neat and spacious canteen in the college premise. A variety of food and snack items are provided to the students and staff of the college at reasonable rates. There are separate sections for staff and students. The canteen functions on all working days.

## **Play Grounds and Indoor Stadium**

The college provides multiple facilities for sports and games. There is a playground with an area of 725 sq. m along with a spacious gallery. The two Indoor stadiums with a total area of 17600 sq.ft has multiutility. It has rubberized courts for basketball, volleyball, badminton etc. The stadium can also be used as an indoor auditorium. It is very spacious and can accommodate around 700 people. The indoor stadium is equipped with Flood Light facility.

## **Co-operative store**

The College co-operative store provides all text books, note books and record books. Many stationery items are also available at reasonable rates. It also serve as the copy centre of the college.

## **Hostel Facilities**

There are two hostels for girls and are located next to the campus and has a capacity of accommodating 70 students. Both the hostels have a warden to supervise and to address any grievances.

## **Parking area**

The College campus has enough parking place for two wheelers, four wheelers and buses. Separate places are allotted for staff members and students.

## **Prayer Hall**

The prayer hall has been considered as founts of grace for the students and the faculty. Regular weekly prayer meetings are held here. The renovated prayer hall serves as the spiritual centre of the college.

## **Eco-friendly Campus**

The campus is designed in an eco-friendly way and it offers an environment conducive for teaching and learning process. Some of the Eco-friendly features are:

- Green House
- Mythri Udhyan
- Organic Vegetable Garden
- Fish pond
- Star forest
- Bamboo forest
- Meditation park
- Lush Green Gardens
- Vermi composting

## **Open Gym**

The college has a multi featured open gym which guarantees physical fitness of both students and staff. The open gym has ultra modern equipment that allow students to train and keep fit. It not only releases tension bur ensures a daily dose of sunshine. The open gym is enthusiastically visited by many students and faculty members who are health conscious.

# ACADEMIC CALENDAR

## JUNE 2025

Date	Day	Department	Programme
1	Sun		
2	Mon		College Re-opening
3	Tue	Media Studies	Interactive Session for School Students
4	Wed	Physics	Plant A Pen, Right to Live
5	Thu	IQAC Commerce (self ) Botany	Invited Talk and Planting of Nalpamaram-Saplings, Sow Green, Save Life Climate and Mosses- an Inquiry
6	Fri	Chemistry	Plastic Audit
7	Sat	Political Science	Cleaning and Greening
8	Sun		
9	Mon	Mathematics	Paper pen making- Training Session
10	Tue	IQAC	Academic Retreat & Release of Peer Reviewed Journal GEM
11	Wed	BCA (Aided)	Poster Designing Competition on Our Land, Our Future
12	Thu	Chemistry	Seminar on Life Style Diseases
13	Fri	Commerce (Self)	Seminar on Career Orientation
14	Sat	BCA	Poster Design Competition
15	Sun		
16	Mon	English	Across the River, Into the Trees
17	Tue	Commerce (Self)	Invited Talk
18	Wed	Food Science	World Food Safety Day
19	Thu	IQAC	Graduation Ceremony
20	Fri	Economics	Invited Talk and Documentary Presentation
21	Sat	NCC	International Yoga Day Celebration
22	Sun		
23	Mon	Botany	Tropical Rain Forest Day Observation
24	Tue	English Women's Cell	Reading Week Observation Yoga Day Observation and Demonstration of Yoga Asanas
25	Wed	Commerce (Self)	Yogasutra
26	Thu	Anti Narcotic Cell	International Day Against Drug Abuse
27	Fri	BCA (Self)	Alan Turing Day Observation
28	Sat		
29	Sun		
30	Mon	BCA (Self)	"Threatening Kicks" - Anti Drug Awareness Programme

## JULY 2025

Date	Day	Department	Programme
1	Tue	IQAC	Dheekaharambh- Student Induction Programme
2	Wed	IQAC	Rise and Shine
3	Thu		
4	Fri	NSS	Tree Saplings Exchange Programme
5	Sat	IQAC	Academic and Administrative Audit
6	Sun		
7	Mon	Commerce (Self)	Career Development Programme
8	Tue	Physics	SkyWatch and Telescope Making Training
9	Wed	BCA (Self)	"See you Soon" -A Motivational Journey to Yourself
10	Thu	Chemistry	Energy Awareness Quiz
11	Fri	Economics Food Science	Talk on Gender-Breaking Stereotypes Presentation Context on Sustainable Eating
12	Sat		
13	Sun		
14	Mon	Chemistry	Youth Skill Day Workshop
15	Tue	Chemistry	Establishment Day Programme and Youth Skill Day Celebration
16	Wed	Physical Education	Lifestyle Diseases Awareness Class
17	Thu	Commerce (Self)	Career Development Programme
18	Fri	NCC	Enrolment Day
19	Sat		
20	Sun		
21	Mon	Economics	Civil Service Orientation Programme
22	Tue	Botany Women's Cell	Social Forestry Orientation Programme Dance Training
23	Wed	Commerce (Self)	Soft Skill Programme
24	Thu	Chemistry	Alumni Lecture Series
25	Fri	Political Science	Gram Sabha Visit
26	Sat	NCC	Kargil Vijay Divas
27	Sun		
28	Mon	Food Science	Nature Conservation Day Observation
29	Tue	BCA (Self) Mathematics	World Nature Conservation Day Observation Pythagorean Day Observation
30	Wed	Food Science	Photography and Reels Making Competition
31	Thu	IQAC	Interactive Session with SP Kottayam

## AUGUST 2025

Date	Day	Department	Programme
1	Fri	NSS	Seminar on Emotional and Relational Intelligence
2	Sat		
3	Sun		
4	Mon	Commerce (Self)	Soft Skill Development Programme
5	Tue	Commerce (Self) Physics	Inauguration of Entrepreneurship Development Club Computer Assembling Training
6	Wed	Cultural Cell	Freshers' Day Celebration
7	Thu	Physical Education	Life Skill Awareness Class
8	Fri	Political Science	Quit India Movement Day Observation
9	Sat		
10	Sun		
11	Mon	Mathematics	Association and Club Inauguration
12	Tue	Commerce (Self)	International Youth Day Observation
13	Wed		
14	Thu	English	Invited Talk on Independence Day
15	Fri	NCC	Independence Day Celebration
16	Sat		
17	Sun		
18	Mon	Chemistry	Independence Day Quiz
19	Tue	BCA (Self)	Online Art Contest
20	Wed	Commerce (Self)	Interdepartmental Patriotic Song Competition
21	Thu	Political Science	Open Quiz Competition
22	Fri	Food Science	Interdepartmental Panel Discussion
23	Sat		
24	Sun		
25	Mon	English Women's Cell	Inauguration of Art House Training on Anchoring Skills
26	Tue	BCA Physics	Tux Cart Gaming Competition Sneharam Project in Collaboration with NSS
27	Wed	Chemistry	Invited Talk on Women's Equality Day
28	Thu	BCA	Coding Competition
29	Fri	Commerce NSS	"TalkShow" About Trending Business Topics Seven Days Special Camp
30	Sat		Onam Vacation Starts
31	Sun		

## SEPTEMBER 2025

Date	Day	Department	Programme
1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun		
8	Mon	Commerce Food Science	Commerce Quiz Seminar on Entrepreneurship Development
9	Tue		
10	Wed	BCA (Aided)	Industry Expert Interaction - Artificial Intelligence Domain
11	Thu	Chemistry	Innovation Seminar-Domain Specific Club activity
12	Fri	BCA (Self)	Entrepreneurship Awareness Program
13	Sat	English	Initiate Short Film Making
14	Sun		
15	Mon	BCA Women's Cell	Interdepartmental PES Tournament Training on Fundamentals of Tailoring and Cloth Bag Making
16	Tue	Chemistry	World Ozone Day Observation
17	Wed	Chemistry	IPR Seminar-Know Your Rights: Students and IPR
18	Thu		
19	Fri	Chemistry	Workshop for Plus Two Students and Teachers on Microscale Analysis
20	Sat		
21	Sun		
22	Mon	BCA	Debugging Competition
23	Tue	NSS	Mind Power Training Workshop
24	Wed	BCA	Training Programme on LaTeX
25	Thu	Commerce (Self)	Seminar on Professional Ethics
26	Fri	Commerce	Best Manager Competition
27	Sat	Mass Com.	World News Day Observation
28	Sun		
29	Mon	Commerce Political Science	Workshop on Research Methodology Inauguration of Alumni Lecture Series
30	Tue	NSS	Climate Action Group Training

## OCTOBER 2025

Date	Day	Department	Programme
1	Wed	BCA	Talk on "Human Values in Education"
2	Thu	Political Science	Gandhi Jayanti Programme
3	Fri	Commerce Physics	Blood Donation Campaign Energy Efficient Day Observation
4	Sat		
5	Sun		
6	Mon	BCA	Quantitative Aptitude Training
7	Tue	Food Science	World Food Security Day Observation
8	Wed	Commerce Women's Cell	Aptitude Training Programme Self Defence Classes for Girl Students
9	Thu	Physics	Familiarization of Stellarium App
10	Fri	English	Research Methodology Session
11	Sat	NSS	Legal Awareness Seminar
12	Sun		
13	Mon	Women's Cell	International Girl Child Day Commemoration
14	Tue	BCA	Ada Lovelace Day Celebration
15	Wed	English	Research Centre Inauguration
16	Thu		
17	Fri		
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed	Commerce	Visit to an Old Age Home
23	Thu	Chemistry	Mole Day Observation
24	Fri		
25	Sat		
26	Sun		
27	Mon	NSS	Manassa Gramam Project
28	Tue	Commerce	Inter College Reel Competition
29	Wed		
30	Thu	NSS	Medical Camp
31	Fri		

## NOVEMBER 2025

Date	Day	Department	Programme
1	Sat	Botany	Botanical Garden Maintenance
2	Sun		
3	Mon	Commerce	Commerce Fest
4	Tue	English	Publication Drive
5	Wed	Commerce (Self)	Seminar on Research Methodology
6	Thu	English	National Seminar
7	Fri	Political Science	Street Play- Drug Abuse
8	Sat		
9	Sun		
10	Mon	Women's Cell	Legal Awareness Seminar
11	Tue	Commerce	Community Visit
12	Wed	Botany	Forest Visit for UG Students
13	Thu	NSS	Blood Donation Camp
14	Fri		
15	Sat		
16	Sun		
17	Mon		
18	Tue		
19	Wed	Chemistry	Group Reading Activity: "Bring Your Book, Let's Read Together"
20	Thu		
21	Fri	Food Science	World Fisheries Day Observation
22	Sat		
23	Sun		
24	Mon	NSS	Adopted Tourism Project Inauguration
25	Tue	Botany	Workshop on Plant Anatomy
26	Wed	Political Science Physics	Talk on Constitution Day Constitution Day- Open House on Fundamental Rights and Duties
27	Thu	Commerce	Poster Making Competition
28	Fri	BCA (Self)	Computer Security Awareness Programme in Schools
29	Sat		
30	Sun		

## DECEMBER 2025

Date	Day	Department	Programme
1	Mon	NSS	AIDS Day Programme
2	Tue	BCA	Computer Literacy Day Observation
3	Wed	Chemistry	Invited Talk by a Local Entrepreneur
4	Thu	Commerce	Invited Talk on Career Options after B.Com
5	Fri	English	Release of Short Film
6	Sat	Commerce (Self)	Outreach Programme
7	Sun		
8	Mon	Botany	Medicinal Garden Cleaning
9	Tue	BCA (Self)	Coding Competition Connected with Programmer's Day
10	Wed	Economics Political Science Physics	Human Rights Day Observation Mock Press Competition Capacity Building and Skills Enhancement Programme
11	Thu	BCA	Neo4j Workshop
12	Fri	Chemistry Mass Com.	Household Chemical Safety Campaign to Society IFFK Coverage
13	Sat		
14	Sun		
15	Mon	Commerce	Workshop on Human Rights
16	Tue	Botany	Interdisciplinary Field Projects
17	Wed	Commerce (Self)	Entrepreneurship Development Programme
18	Thu	Commerce Mathematics	Workshop on Personal Finance National Mathematics Day Observation
19	Fri		Christmas Vacation
20	Sat		
21	Sun		
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon	NSS	Study Skills Workshop
30	Tue		
31	Wed		

## JANUARY 2026

Date	Day	Department	Programme
1	Thu		
2	Fri	Botany	Environmental Auditing of the Campus
3	Sat	NSS	Nature Camp
4	Sun		
5	Mon	BCA Mathematics	Django Workshop Class on IPR
6	Tue	Chemistry Political Science	Innovation Expo Extension Activity- Voter Awareness
7	Wed	Commerce	Workshop on Tally and GST Basics
8	Thu	Commerce	Financial Education Tour to the Bank
9	Fri	Commerce	E-Football Tournament
10	Sat		
11	Sun		
12	Mon	Economics	Smith Day Observation
13	Tue	Botany Physics	Awareness Program on Reducing Plastic Use Expert Talk
14	Wed	Commerce	Training on Scientific Memory Power Skills
15	Thu	Commerce (Self) Women's Cell	Seminaron Gender Equity Orientationon Menstrual Hygiene
16	Fri	Commerce	Bootcamp
17	Sat	NSS	Village Survey
18	Sun		
19	Mon	Commerce	Workshop on Emotional Management
20	Tue	Commerce (Self)	Workshop on Stock Market Operation
21	Wed	Mathematics	Class on Organic Farming
22	Thu	Botany	Visit to a Heritage Site
23	Fri	BCA (Self)	Interdepartmental Essay Writing Competition
24	Sat		
25	Sun		
26	Mon	NSS	Anti Drug Seminar
27	Tue	Women's Cell	Meet the Women Entrepreneurs
28	Wed	Commerce	Waste Management Programme
29	Thu	Food Science	HACCP and FoSTaC Training for Degree Final Years
30	Fri	Mathematics	Training for Resume Writing
31	Sat		

## FEBRUARY 2026

Date	Day	Department	Programme
1	Sun		
2	Mon		
3	Tue	BCA	Python Workshop
4	Wed		
5	Thu	Economics	Extension activity -Financial Literacy Programme for SHGs
6	Fri	Mass Com.	Boot Camp for School Students
7	Sat		
8	Sun		
9	Mon	Economics	Union Budget Analysis
10	Tue	Economics	Extension Activity - Haritham Jeevitham
11	Wed	BCA	Seminar on Higher Education after BCA
12	Thu		
13	Fri	Chemistry	Water Quality Analysis and Hand Sanitizer Preparation
14	Sat		
15	Sun		
16	Mon		
17	Tue	BCA	Quantitative Aptitude Training
18	Wed	NSS	Disaster Management Training
19	Thu		
20	Fri		
21	Sat		
22	Sun		
23	Mon		
24	Tue		
25	Wed	Food Science	Promotion Programs on Food Science Among School Students
26	Thu	Commerce (Self)	Union Budget Discussion
27	Fri	BCA(Self) Chemistry	Seminar - Digital Learning Day National Science Day Observation
28	Sat		

## MARCH 2026

Date	Day	Department	Programme
1	Sun		
2	Mon	English	Gender Related Survey
3	Tue	NSS	Effective Public Speaking Seminar
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun		
9	Mon		
10	Tue	Women's Cell	Digital Poster Making Competition
11	Wed		
12	Thu		
13	Fri		
14	Sat		
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		
21	Sat		
22	Sun		
23	Mon		
24	Tue		
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun		
30	Mon		
31	Tue		

## APRIL 2026

Date	Day	Department	Programme
1	Wed		
2	Thu		
3	Fri		
4	Sat		
5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun		
27	Mon		
28	Tue		
29	Wed		
30	Thu		

## MAY 2026

<b>Date</b>	<b>Day</b>	<b>Department</b>	<b>Programme</b>
1	Fri		
2	Sat		
3	Sun		
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun		
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri	Botany	Medicinal Plant Awareness Program
23	Sat		
24	Sun		
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
31	Sun		

# CODE OF CONDUCT

## The Principal

The principal of a college holds various responsibilities as a patron, custodian, supervisor, administrator, adjudicator, protector, inspirer, and more. As the academic and administrative head of an institution, the principal must follow specific ethical codes of conduct as outlined by the University Grants Commission (UGC), the Ministry of Human Resource Development (MHRD), and the Government of Kerala's prescripts under the Kerala Service Rules. As the academic head of the institution, the principal must endeavor to:

1. Adhere to the Vision and Mission of the institution in all the academic and non-academic pursuits as the head of the institution.
2. Maintain inclusiveness in the education imparted in the institution.
3. Establish, foster, and enforce equal treatment for all stakeholders in the college, leaving no room for discriminatory or disparate practices at any level within the institution.
4. Safeguard the collective interest of different sections of the institution, ensuring that everyone can perform freely and contribute their best to institution building.
5. To maintain the essence of social justice for all stakeholders, regardless of their caste, creed, race, sex, or religious identity, as prescribed within the framework of the Indian Constitution.
6. Foster academic activities in the college and encourage exploring new avenues for further academic pursuits and encourage extracurricular activities among students to add to societal dynamism.
7. Create a conducive environment for research oriented academic discussions and promote research activities in the institution to contribute to the knowledge pool.
8. Maintain discipline among all stakeholders of the institution and preserve campus serenity required for academics.
9. Strive for the progress of the region surrounding the college to promote community development through academic practices.

## The Governing Body

The governing body of the college is responsible for managing the institution effectively and planning for its future development. The body must:

1. Approve the institution's mission, strategic vision, and long term academic plans. In addition, the body should ensure that these align with the interests of stakeholders like students, local communities, the government, and others representing public interests.

2. Ensure compliance with statutes, ordinances, and provisions governing the institution, including regulations by statutory bodies like the UGC, as well as regulations laid out by the state government and affiliating university.
3. The governing body must actively oversee the implementation of reservation requirements for seats and staff positions as stipulated by the state and national governments, and provide necessary support to minority groups.
4. Monitor institutional performance and quality assurance arrangements.
5. It is the responsibility of the governing body to ensure that the college has fair systems in place to provide equal opportunities to staff and students, regardless of their identities.

### **Teaching Staff**

The teachers of this college are expected to follow the guidelines provided by the UGC for college teachers. According to these guidelines, teachers should conduct themselves in accordance with the ideals of the profession and ensure that their actions align with the directives issued by concerned bodies at the national level.

#### **Specific guidelines for the teachers of this institution are as follows:**

1. Teachers should prioritise the interests of students and be dedicated to educating them. They should be conscientious and committed to helping students even beyond class hours, if necessary.
2. Teachers should aim to inspire students to develop an interest in learning and encourage the spirit of inquiry and scientific outlook.
3. The teachers should conduct themselves with dignity and adhere to the values of their profession.
4. Teachers should create an educational environment where all students are treated equally, regardless of their caste, creed, religion, gender, or socio-economic status. They should avoid any partiality or vindictive attitudes.
5. Teachers should not prevent any student from expressing their opinions, even if they differ from the teacher's views. Instead, they should encourage open discussion and accept constructive criticism.
6. Teachers should instill democratic outlook in their students, making them community-oriented, and open minded.
7. Regular interactions with the guardians of the students are necessary for the improvement of the students and the institution
8. Educators must work collaboratively with respect and cooperation towards their colleagues, sharing responsibilities and assisting each other.

9. Educators should not make unsubstantiated allegations against their colleagues to serve their own interests.
10. Educators should fulfil their responsibilities in accordance with established rules and conditions of their contracts as outlined by higher authorities
11. Educators should avoid responding to unnecessary political motivations that may disrupt the sanctity and progress of an educational institution, especially if located in a vulnerable border area.
12. Educators should maintain regularity and refrain from taking unnecessary leaves to ensure smooth functioning of the college.
13. Educators should treat support staff with the same respect and consideration they show towards their fellow educators. The institution should hold joint meetings before making decisions concerning the entire college.

### **Professional Development Practices**

In today's competitive academic environment, educators must continuously strive to improve their skills to stay relevant and effective in their teaching and research. The college outlines the following principles to ensure that pedagogic practices remain relevant:

1. Learning has no end, and it is essential for educators to keep updating themselves with the latest methodologies and related fields to ensure they and their students remain pertinent.
2. Attending workshops, seminars and pursuing research should be a part of a teacher's professional development.
3. A teacher must engage in research and develop new teaching strategies, curriculum and contribute to the production of knowledge.
4. Investing in skill enhancement can lead to better student outcomes, higher job satisfaction, and greater recognition and opportunities for advancement in the academic field.
5. Teachers must endeavor to develop their leadership and communication skills. This will help them excel in their roles and provide the best possible education to their students.

### **Professional Integrity**

Educators must maintain ethical behavior and accurately represent their certifications, licenses, and qualifications and should avoid plagiarism. The aim should be to improve the quality of research. There should be no conflict between professional work and private practice. The confidentiality of all information related to exams, colleagues, and students should be respected, unless legally or legitimately demanded.

## **Administrative Staff**

Administrative staff play a vital role in the smooth functioning of a college as they are responsible for a range of duties, such as administrative support, financial management, IT support, maintenance, and custodial services. They are often the first point of contact for students and visitors and play a crucial role in creating a welcoming and supportive campus environment. Support staff also help to ensure that college operations comply with regulations and policies, such as safety and security protocols, and facilitate communication and collaboration between different departments and stakeholders. The following are some guidelines to streamline effective functioning of the administrative staff:

### **Professional Conduct**

All support staff working at St. George's College in Aruvithura, as employees of the Government of Kerala, are required to adhere to the State Government's code of conduct. The college has also established its own code of ethics for the support staff, which outlines the following guidelines.

1. Support staff should familiarise themselves with the college policies and do their best to adhere to them.
2. Each staff member should carry out their assigned duties with diligence and accountability.
3. Punctuality is important for the administrative staff, as their presence is required daily to ensure smooth college activities.
4. They should also avoid behavior that might be disrespectful to colleagues or students.
5. Since the administrative staff frequently interact with students during counselling, admissions, financial aid, and examinations, they should behave in a helpful, friendly, and patient manner.
6. Staff are responsible for maintaining college equipment and furniture, and must not use drugs or alcohol during office hours.
7. They should also respect the confidentiality of examination matters and other sensitive information, and perform their duties with honesty and integrity.
8. Discrimination based on gender, caste, or religion is not allowed.
9. They must not engage in any other employment or business during work hours, nor participate in political or anti-secular activities that could interfere with college operations.

## GENERAL RULES AND GUIDELINES

### General Discipline

1. Every morning classes commence with a prayer song. Come to attention when the song begins and keep standing till it ends. Students outside the classrooms, too, are expected to join the prayer.
2. No student shall enter or leave the classroom when the session is on without the permission of the teacher concerned.
3. Students are expected to spend their free hours within their own respective classes as per the directions given by the HOD or class teacher. Peer teachers should ensure that the time is utilized fruitfully, for academic purposes. Students should not loiter along the verandahs or crowd at the corridors and staircase. They are not permitted to enter classrooms other than their own.
4. Show due respect to your teachers and other staff members of the college. Greet them when you meet them inside or outside the campus.
5. Students are expected to be properly dressed. Showy clothes and T-Shirts are to be avoided. Girl students are expected to show dignity in their dress and general behavior. Do not tuck up your dhoti when you are in the campus on non-uniform days.
6. Smoking is strictly prohibited in the college campus.
7. Do not disfigure the walls, doors, windows, furniture etc. with graffiti, bills, etc. Learning not to damage property whether public or private is one of the primary requirements of civilized behavior.
8. Political activism is strictly banned in the campus. Students are forbidden to organize or attend meetings other than those permitted by the principal. Strikes are strictly prohibited in the college campus and its premises. Nobody shall instigate or take part in any strike inside the campus.
9. If students have any grievance or complaint they shall approach the class teacher first. If they are not satisfied they may approach the HOD and then if needed, appeal to the Principal.
10. Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, shall be removed from the rolls.
11. Students are not permitted to use mobile phones while they are in the classroom. In the event of any violation of this rule, the Principal or the teachers shall seize the phone and impose appropriate punishment.

12. Student vehicles are not allowed entry in the campus as per government order.
13. All students should have with them their identity cards when they are in the college campus. They will have to wear the same on a tag. The principal and staff members can examine them. The student may be asked to leave the campus for not producing the same when requested to do so.
14. Anyone who is suspended from the college shall not enter the college campus unless and until his/her suspension is revoked by the college authorities, or without prior written permission from the principal.
15. In case of any damage to college property, the loss shall be recovered from the persons responsible if they can be identified and, if not shall be imposed a collective fine.
16. No outsider should be invited to the college without the consent of the Principal.
17. All kinds of applications submitted to the office by the staff, students and others must be complete in all respects. Incomplete applications will not be accepted.
18. Any student taking part in video related production (shoot) work outside the campus on a working days shall obtain the necessary permission to take part in the same from the principal.
19. If any student is requested to participate in any shoot for any agency other than SGC TV within in the campus he/she shall obtain permission to participate in the same from the principal.
20. No one shall engage in any activity which may detrimentally affect the reputation and interest of the institution.
21. No one shall distribute or circulate any notice, pamphlet, leaf let etc. within the campus or exhibitory type of banner, flag, poster etc. without the prior written sanction of the Principal.
22. In the interest of the institution and for the sake of discipline, the principal can suspend, dismiss or take any other punitive action on any student for his/her misconduct.
23. Staying away from classes without sufficient reason and persuading students to abstain from classes or making them participate in strike in the college is punishable.
24. During free hours the students are expected to make use of the library or the reading room.
25. Students are not permitted to organize tours without the permission of the Principal

26. Organizing meetings in the college or displaying notices anywhere in the college campus without the written permission of the principal is strictly prohibited.
27. Smoking, consumption of alcoholic beverages and use of narcotics, destruction of college property, and other objectionable activity or behavior on the part of students are punishable.
28. College union election will be conducted in parliamentary model.
29. The Principal shall be the final authority in the interpretation of the college rules. Matters not covered by the rules mentioned above are left to the discretion of the principal and his decision shall be final.
30. Students must abstain from making remarks in the social media against the wider interest of the college.
31. Students are not allowed to stay on the campus after 5.00 pm

### **Admission**

1. Admission to open merit and SC/ST quota are done through Centralised Admission Process (CAP) as per the direction from the MG University.
2. Admission to Community Quota, Management Quota, Sports Quota, Cultural Quota and Handicap Quota are done at the college level. Application form for these seats can be obtained from the college office.
3. Any student studying in any institution who takes part in any demonstration, hartal, agitation or activities of similar nature, political or otherwise, in and around the premises of the college shall be denied the right to admission for higher learning in this institution without assigning any justifiable reason for the same.
4. Qualifying certificate and mark list once deposited will not be returned except when the student leaves the college. Hence they are advised to keep sufficient number of attested copies of these documents.
5. Fees remitted shall not be refunded.
6. Subsequent vacancies will be filled on the days fixed by the Principal and will be published on the notice board.
7. The principal reserves to himself the right to reject admission to any student without assigning reasons.

### **Identity Cards**

Students are provided with identity cards and they are expected to wear them on a tag while on the campus and when traveling to and from the college. They should produce their identity cards for inspection whenever they are required to do so by the members of the staff or the college authorities. It may be noted that the identity card has to be produced on many occasions, like voting at the college elections, claiming Hall Tickets,

Mark Lists, Certificates, Scholarships, Stipends, Attending festivities in the auditorium etc. If the card is lost, the duplicate may be issued at the student's expense of Rs. 100/- with the special permission of the Principal on submission of a written request for a duplicate card, attested by the parent or guardian.

### **Attendance & Leave**

1. Each working day is divided into two sessions, the morning session consisting of three periods and the afternoon session of two periods.
2. The students must be in their seats by the second bell at the beginning of the session. At the third bell they shall stand up for prayer in a silent respectful manner.
3. Attendance will be marked at the beginning of each period.
4. Late comers should not enter the class nor should any student leave the class without the permission of the teacher concerned.
5. All working days irrespective of the number of periods shall be considered as full working days.
6. The annual certificates of attendance and progress required by the University for admission to the University examination will not be granted unless:
  - (i) The student has attended not less than three fourths number of working days during the academic year.
  - (ii) The principal is satisfied with the progress and conduct of the student.
7. Students are not permitted to absent themselves without leave for the whole or part of a day.
8. Absence without leave for one period or a session will be considered as half day of absence.
9. Leave for a period or an hour may be granted by the teacher in charge of the class. A student who absents himself / herself for a day or more may be granted leave on submission of application for leave to the principal with the recommendation of the HOD or the class teacher concerned. Leave shall not be granted on flimsy grounds.
10. Absence without leave from any examination, composition or practical work will be reported by the respective teachers to the principal.
11. In case of absence from a terminal examination leave should be obtained from the principal.
12. A student absenting without leave for more than 15 consecutive days without satisfactory explanation will have his/her name removed from the rolls.
13. A student absenting for a period exceeding 5 working days with or without leave should report himself/herself to the principal on his/her return to the college.

## **Issue of Certificates**

Transfer certificates will be issued at the end of the course or during any time of the course on request. The rules regarding the issue of transfer certificates are as follows:

1. No transfer certificates will be issued to those from whom there are any dues to the college.
2. A student desirous of obtaining any certificate from the college shall apply to the principal in writing stating the year, the class last attended and the class number.
3. Ordinarily a notice of 24 hours is necessary for the issue of any certificate.
4. The applications submitted must be complete in all respects. Incomplete applications will not be accepted.
5. SSLC book/Mark list etc. has to be claimed at least within a year after leaving the college. The college office is not itself responsible for any damage or loss of the certificate left unclaimed by the students.
6. Students requiring any certificate must produce the identity card or the original or true copy of the certificate issued to him/her from this college earlier.

## **Library Guidelines**

1. The library will be open from 8.30 am to 4.30 pm on all working days. Saturday will be open from 10 am to 4pm.
2. All staff and students are members of the college library. Every student shall produce his/her identity card before entering the library.
3. Personal belongings like books (including issued library books), umbrellas, bag etc. are not allowed to be taken inside the library for the purpose of taking down notes from the reference books, students are permitted to bring in papers.
4. Books of reference section (including periodicals, newspaper) will not be lent out from the library. Never replace or hide the book from its places, never bring any food items and water inside the Library.
5. Strict silence should be observed within the library. Any types of combined study are not permitted within the library.
6. Nobody shall write upon, damage or make any mark upon any books belonging to the library. When a book is issued to a reader he /she must point out to the librarian any defect noticed concerning the book. Otherwise the presumption will be that the book was intact when issued.

7. If a book is damaged or lost by a member, he/ she will have to replace it or pay the present cost of book including fine, postage etc. within the time fixed by the principal.
8. Library card/ borrower's ticket is non transferable and have to be returned at the end of the academic year. In case it is lost, a duplicate card will be issued only after a month on payment of penalty of Rs.25/.
9. The period of loan is minimum one day to maximum 14 days. After the due date a fine of one rupee per day per book will be levied. If a book is not returned within one month after the due date it will be considered lost. When the reader holds overdue books or any other charge is outstanding, he/she will not be allowed to borrow books until the dues has cleared. The book issue or return will not be allowed within 15 minutes before closing the library.
10. Members of the staff may keep 10 books at a time for 14 days. HOD of concerned department is responsible for books issued for the Guest Faculty.
11. All final year students should get clearance certificate from the librarian, HOD and Hostel warden before receiving the hall tickets. Defaulters will be charged Rs.10/-. No books will be issued after receiving clearance certificate.
12. Using mobile inside the library is strictly prohibited.
13. Those who fail to abide by the rules will be deprived of the privilege of using the library.

### **Use of computers in the Library:**

- Enter your name and sign in the register kept at the counter before entering Digital library
- Computer in the library premises should be used for academic purposes only.
- Online chatting, browsing of social networking sites is strictly prohibited.
- At a time only one person in a computer.
- Using mobile phones and audio instruments with or without speaker or head-phone is strictly prohibited in the premises.
- Changing the settings and display of the computers kept in the Library is not permitted.
- Users should not remove/unplug computer cables/connections, network cables and other peripherals/accessories in the library.
- Users should take prior permission for using pen-drive, Portable Hard disc etc.

## UGC REGULATION ON CURBING RAGGING

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

### What is Ragging?

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

- (a) Any conduct by any student or students whether by words spoken or written or by an act which rudeness a fresher or any other student.
- (b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- (c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student including a fresher.
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- (g) Any act of physical abuse including all variants of sexual abuse, homosexual assaults, stripping, forced obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- (h) Any act or abuse by spoken words which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- (i) Any act that curbs the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### Punishments

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence. As per the regulations any students can be fined up to Rs.2.5 lakhs if found guilty of ragging. The UGC regulations provide for justification of a student, a period from one to four semesters.

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- (a) Suspension from attending classes and academic privileges.
- (b) Withholding/withdrawing scholarship/fellowship and other benefits.
- (c) Debarring from appearing in any test/examination or other evaluation process.
- (d) Withholding results.
- (e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- (f) Suspension/expulsion from the hostel.
- (g) Cancellation of admission.
- (h) Rustication from the institution for periods ranging from 1 to 4 semesters.
- (i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- (j) Fine ranging between Rupees 25,000/- and Rupees 2.5 lakh.
- (k) Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

### **Mahatma Gandhi University Student's Code of Conduct Rules – 2005**

Mahatma Gandhi University Students' Code of Conduct Rules-2005 introduced vide UO. No. 162/2004/2/Elen dated 16 February 2005 has laid down rules for maintaining discipline in all colleges affiliated to the university, which will be binding on all students of the college. The university order prohibits political activity inside the campus. Political activity is defined as "any act, activity or conduct by any student in a college by which political ideologies of any political parties recognized by the Election Commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication whatsoever".

#### **Prohibition on political activity inside the campus means the following:**

- (a) No student of a college shall get himself involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal has the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they will be punished as per the rules stated above.

- (d) No student of a college shall stage or indulge in any activity like dharna gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the classrooms, office or any other place inside the campus and obstruct or cause disturbance to the everyday functioning of the institution.

## **COLLEGE UNION**

The College Union is organized with the following objectives

- (a) To train the students of the college in parliamentary democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- (b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- (c) To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- (d) To encourage extracurricular activities like Youth Festival, Sports Meet etc., that are conducive to the above objectives.

The election to the college union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High court of Kerala. The college union will have a student's general council and an executive. All students are members the students' general council. In order to conduct election to the executive council, an electoral council consisting of two elected representatives from each class will be formed.

The electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice-Chairman, General Secretary, University Union councilors, Magazine Editor and the Arts Club Secretary. There shall be a Secretary of Sports who will be nominated by the committee consisting of the Principal, The Head of the Dept. of Physical Education and the Staff Advisor of the student's council. An SC/ST representative also will be nominated, if there is no SC/ST among those elected to the executive.

One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. Two lady representatives will also be there elected by and from among the lady representatives in the students general council. The language secretaries of Malayalam, English and Hindi will function as assistant editors for the respective sections of the college magazine. The candidates contesting to the electoral council should possess a minimum of 75% attendance in the previous year (except in the case of first year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from

contesting elections to electoral council. Students are forbidden to contest in the Union election on the label of student organizations.

The Principal is the ex-officio Treasurer and Patron of the College Union. Expenses for the activities of the college union require prior sanction of the principal and the college union advisor.

### **Guidelines for the Union Activities in the College**

Based on Govt. of Kerala Higher Education (G) Department Circular No. 26483/G1/15/H. Edn. dated 12.10.2015

1. All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution.
2. Student's Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, HoDs and Discipline Committee members.
3. College Union has to function only during 9.00 am to 5.00 pm, during the working days of the academic year. However, during any celebration time, Head of the Institution can extend the time.
4. Programmes by external agencies/Professional groups/Paid Programmes such as DJ/Musical events should not be permitted inside or outside the campus (Amendment, dated 06.06.2016)

### **GUIDELINES FOR VARIOUS CELEBRATIONS IN THE COLLEGE (Based on Govt. of Kerala Higher Education (G) Department Circular No. 26483/G1/15/H.Edn. dated 12.10.2015)**

1. All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution
2. The Discipline Committee should monitor and supervise the celebrations in the college.
3. All students have to wear identity tag in the college.
4. No type of vehicles should be used during celebrations inside the college campus/ hostels.
5. If any complaint is received from hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force.
6. Public including former students will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms any case.
7. Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.

8. Procession of any kind is not allowed.
9. Percussion instruments are strictly prohibited.
10. Public address system, if needed, can be used only within the halls. It should not create any disturbance to other departments.
11. Before leaving the campus after the Onam celebrations, students should clean the place of their 'pookkalam' and the respective places allotted to them for celebrations.
12. Christmas celebrations should be modest.
13. Crackers and fireworks are not allowed.
14. Students are not allowed to stay on the campus after 5:00 pm on the day before Christmas and Onam celebrations.
15. All celebrations in the college must end by 5:00 pm.

### **Guidelines for Excursions/Field Visit/Industrial Visit/Study Tour**

(Based on Collegiate Education Circular No. G3/31727/2014/Coll. Edn dated 22.08.2014)

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Head of the Institution.
2. Study tours will be organized by the respective departments.
3. Only final year/final semester students will be permitted to go on excursions and tours.
4. No student from another class will be permitted to join a class going on excursion.
5. The head of the department should forward the study tour proposal and the same duly recommended by the Principal is to be submitted to the Deputy Director of Collegiate Education, Kottayam one month in advance with all details including the list of students, teachers and lady escort etc.
6. There should be at least two teachers to accompany each team.
7. A lady escort is compulsory in case if there are any girl students in the tour team.
8. A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
9. The maximum number of days of halt for study tour/field visit/industrial visit is fixed as seven days.
10. The permissible number of days of halt for excursions or picnics is fixed as three days.

### **Grievance Redressal Mechanism**

In order to address the grievance of students a three level Grievance Redressal mechanism is envisaged.

Level 1: (Department level) The cell is chaired by the head.

Level 2: (College Level) College level committee with the Principal as chairman, coordinator, HOD of concerned department and a senior teacher nominated by the college council as members.

Level 3: (University level) Committee constituted by the Vice-Chancellor.

## FEES

All the special fees and caution money are to be paid at the time of admission or with the first instalment of fees.

Tuition fees may be paid in three equal instalments or in the lump in advance. Every student shall pay, at the time of admission, all the instalments of fees due till then. The due dates for payment of fees without fine will be notified. If any student fails to pay the fees or special fees on or before the due date he/she shall be liable to pay a fine of Rs. 5.00 along with fees within 10 days after the due date. Thereafter an additional fine of Rs. 10.00 will be levied. If the fees and fine are not paid even on the last working day before the due date of the next instalment the name of the student will be removed from the rolls. For the purpose of collection of fees the year is divided into three terms. Fees for the whole term will be levied from the students who leave the college during the course of the term. The caution deposit will be refunded when the student leaves the college. There will be no refund after May.

### Fee Concession

Students belonging to SC/ST/OBC are exempted from payment of all fees including caution deposit. All other students whose annual family income does not exceed Rs. 25,000/- for degree and Rs. 42,000/- for PG are eligible for fee concession but must pay the caution deposit and submit an income certificate in the prescribed form at the time of admission.

## FEE STRUCTURE(AIDED PROGRAMMES)

TUITION FEES		
(A) BA/B.Sc/B.Com	I YEAR	1050.00
(B) BA/B.Sc/B.Com	II YEAR	1050.00
(C) BA/B.Sc/B.com	III YEAR	1050.00
(D) M.Sc	I YEAR	1890.00
(E) M.Sc	II YEAR	1890.00
(F) BCA	I YEAR	3150.00
(G) BCA	II YEAR	3150.00
(H) BCA	III YEAR	3150.00

<b>MISCELLANEOUS</b>		
(1) Admission	First Year Only	00/150 .75 P. G
(2) Library	BA/B.Sc	00 .105
	MA/M.Sc	00 .105
(3) Stationery		00 .55
(4) Athletics		00 .105
(5) Laboratory	I Year	
M.Sc & II M.Sc	00 .1260 160/265/425/585	
(6) Health Service		00 .10
(7) Audio Visual		30/30/30
(8) U.U.F & S.W.F		100
(9) Calendar		35
(10) Association		55
(11) Magazine		55
(12) Students Aid Fund		10
(13) Sports Affiliation		320
(14) M.R.F	I Year only	250
(15) University Affiliation	BA/B.Sc/B.Com/ M.Sc	
(16) Women's Study		
(17) Registration	I Year	
<b>III CAUTION DEPOSIT</b>		
Insurance		00 .23
BA/ B.Sc		360.00
MA/M.Sc		600.00

### **FEE STRUCTURE (SELF FINANCE PROGRAMMES)**

<b>Sl.No</b>	<b>Programme</b>	<b>Semester Fee</b>	<b>University Fee</b>
1	B.Com (Hons) (Finance & Taxation, Cooperation, Financial Markets, Marketing)	10080	985
	B.Com (Hons)Accounting	12600	985
2	B.C.A (Hons)	21000	1100
3	B.A (Hons) Journalism & Mass Communication	21000	1100
4	B.Sc. (Hons) Food Science	21840	1100
5	B.Voc Food Technology	21000	1100
6	M.Com	21000	1275
7	M.Sc. Food Technology	42000	1560
8	B.Com Cooperation, Finance & Taxation, Office Management & Secretarial Practice	10080	985
9	B.Com Computer Application	12600	985

# **FYUGP REGULATIONS**

## **REGULATIONS FOR UNDER GRADUATE PROGRAMMES**

### **1. FEATURES AND OBJECTIVES OF FY-UGP**

- i) The features, meaning, and purpose of FYUGP shall be as stipulated by the UGC and as adapted by the Kerala State Higher Education Curriculum Framework (KSHECF) for undergraduate education.
- ii) FYUGP shall have three Broad Pathways, (a) 3-year UG Degree, (b) 4-year UG Degree (Honours), and (c) 4-year UG Degree (Honours with Research).
- iii) The practice of lateral entry of students to various semesters exists, but an exit with a Degree shall be awarded only upon successful completion of 133 credits as per the conditions stipulated in this regulation.
- iv) Students who choose to exit after 3 years shall be awarded UG Degree in their respective Discipline/ Disciplines after the successful completion of the required minimum Courses with 133 credits.
- v) A 4-year UG Degree (Honours) in the Discipline/ Disciplines shall be awarded to those who complete the FYUGP with a specific number of Courses with 177 credits including 8 credits from a graduate project/dissertation in their major discipline.
- vi) Students who acquire minimum 75% in their graduation (upto 6th semester) are eligible for Honours with Research Programme.
- vii) The FYUGP curriculum comprises Three Broad Parts: a) Foundation Components, b) Discipline Specific Pathway components (Major/ Minor), and c) Discipline Specific Capstone Components.
- viii) General Foundation Courses shall be grouped into 4 major baskets as Ability Enhancement Courses (AEC), Skill Enhancement Courses (SEC), Value Addition Courses (VAC), and Multi-Disciplinary Courses(MDC).
- ix) Additional Credits will be awarded for those who actively participate in Social Activities, which may include participation in National Service Scheme (NSS), Sports and Games, Arts, participation in University/ college union related activities (for respective elected/ nominated members), National Cadet Corps (NCC), adult education/ literacy initiatives, mentoring school students, and engaging in similar social service organizations that are deemed appropriate to the University.
- x) Grace marks shall be awarded to a student for meritorious achievements in co-curricular activities (in Sports/ Arts/ NSS/ NCC etc.). Such a benefit is applicable in the same academic year spreading over two semesters, in which the said meritorious achievements are earned.
- xi) Options will be made available for students to earn credit by completing quality-assured remote learning modes, including Online programmes offered on the Study Webs of Active- Learning for Young Aspiring Minds (SWAYAM) or other Online Educational Platforms approved by the competent body/university from time to time.

## 2. CREDIT STRUCTURE

The proposed number of credits per course and the credit distribution of them for the FYUG Programmes are given below-

- i) An academic year shall consist of 200 working days; one semester consists of 90 working days; and an academic year consists of two semesters.
- ii) Ten working days in a semester shall be used for extracurricular activities. One semester consists of 18 weeks with 5 working days per week. In each semester, 15 days (3 weeks) should be kept aside for End Semester Evaluation (ESE) and CCA.
- iii) A course that includes one hour of lecture/ tutorial or two hours of lab work/ practical work /fieldwork/ practicum per week is given one credit hour.
- iv) One credit in a semester should be designed for 15 hours of lectures / tutorials or 30 hours of lab work/ practical work/ field work/ practicum and 30 hours of learner engagement in terms of course-related activities such as seminar.

## 3. COURSE STRUCTURE OF THE MGU-UGP PROGRAMMES

The MGU-UGP consists of the following categories of courses and the minimum credit requirements for pathway option-one shall be as follows;

Sl. No.	Categorization of Courses for all Programmes	Minimum Number of Credit Required	
		3-year UG	4-year UG
1	Major	68	88
2	Minor	24	24+12*
3	Multi-Disciplinary Courses (MDC)	9	9
4	Skill Enhancement Courses (SEC)	9	9
5	Ability Enhancement Courses (AEC)	12	12
6	Value Addition Courses (VAC)	9	9
7	Summer Internship, field based learning etc.	2	2
8	Research Project / Dissertation		12/8**
	<b>Total Credits</b>	<b>133</b>	<b>177</b>

## 4. ACADEMIC LEVELS OF PATHWAY COURSES

Semester	Difficulty level	Nature of Course
1 & 2	100-199	Foundation level or introductory courses
3 & 4	200-299	Intermediate level courses
5 & 6	300-399	Higher level courses
7 & 8	400-499	Advanced/Capstone level courses

## 5. PROGRAMME PATHWAYS AND CURRICULUM STRUCTURE

Students who have joined for any programme under these regulations shall have the option to choose the following pathways for their UG degree and Honours programme.

- i. Degree with single Major: A student pursuing the FYUG programme in a specific discipline shall be awarded a Major degree if he secures at least 50% of the total credits in the specific discipline required for the award of the Degree in that Discipline.

Example: Physics Major/ Economics Major/ Commerce Major

- ii. Degree Major with Minor: If a student pursuing the FYUG Programme is awarded a Major Degree in a particular discipline, he/she/they are eligible to be awarded a Minor in another discipline of his choice, if he earns a minimum of 32 credits (approximately 25% of credit required for the three-year programme) from 8 pathway courses in that discipline. Example: Physics Major with Chemistry Minor/ Chemistry Major with English Minor/ Commerce Major with Economics Minor/ English Major with Functional English Minor/Hindi Major with Malayalam Minor etc.

- iii. Major with Multiple Disciplines of Study: This pathway is recommended for students who wish to develop core competencies in multiple disciplines of study. In this case, the credits for the minor pathway shall be distributed among the constituent disciplines/ subjects. If a student pursuing FYUG Degree Programme is awarded a major Degree in a particular discipline, he/she/they are eligible to get mentioned his core competencies in other disciplines of his choice if he has earned 12 credits from the pathway courses of that discipline.

Example: Physics Major with Minors in Chemistry and Mathematics, Economics Major with Minors in History and English, Commerce Major with Minors in Economics and Statistics.

# **CBCS REGULATIONS**

## **REGULATIONS FOR UNDER GRADUATE PROGRAMMES UNDER CHOICE BASED CREDIT SYSTEM**

### **ELIGIBILITY FOR ADMISSION AND RESERVATION OF SEATS**

Eligibility for admissions and reservation of seats for various Undergraduate Programmes shall be according to the rules framed by the University in this regard, from time to time.

### **DURATION**

The duration of U.G. programmes shall be 6 semesters. There shall be two Semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences. There shall be two months vacation during April/May. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

### **REGISTRATION**

The strength of students for each programme shall be as per the existing orders, as approved by the University. The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat/re-appearance courses to the University in the prescribed form within 45 days from the commencement of the Semester. Those students who possess the required minimum attendance during a semester and could not register for the semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

### **SCHEME AND SYLLABUS**

The U.G. programmes shall include (a) Common Courses I and II, (b) Core Course(s), (c) Complementary/Vocational Courses, and (d) Open Course.

1. There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
2. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
3. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade D is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/ Programme, only F grade will be awarded for that Semester/Programme until he/she improves this to D Grade or above within the permitted period.
4. Students who complete the programme with "D" grade in the Mahatma Gandhi University "Regulations for Under Graduate Programmes under Choice Based Credit System 2017" will have one betterment chance within 12 months, immediately after the publication of the result of the whole programme.

5. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University "Regulations for Under Graduate Programmes under Choice Based Credit System 2017" after obtaining readmission. These students have to complete the programme as per the Mahatma Gandhi University "Regulations for Under Graduate Programmes under Choice Based Credit System 2017".
6. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

## PROGRAMME STRUCTURE

Sl. No.	Details				
1	Programme Duration	6 Semester	6 Semester	6 Semester	6 Semester
2	Total Credits required for successful completion of the Programme	120	120	120	120
3	Credits required from Common Course I	22	14	16	8
4	Credits required from Common Course II	16	8	8	
5	Credits required from Core course and Complementary courses including Project	79	95	93	109
6	Open Course	3	3	3	3
7	Minimum attendance required	75%	75%	75%	75%

## EXAMINATIONS

The evaluation of each paper shall contain two parts:

- >> Internal or In-Semester Assessment (ISA)
- >> External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer. For all papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:

Percentage of marks	Grade	Grade Point
95 and above	S - Outstanding	10
85 to below 95	A+ - Excellent	9
75 to below 85	A - Very Good	8
65 to below 75	B+ - Good	7
55 to below 65	B - Above Average	6
45 to below 55	C - Satisfactory	5
35 to below 45	D - Pass	4
Below 35	E - Failure	0
	Ab - Absent	0

## CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:  $CP=C \times GP$ , where C is the Credit and GP is the Grade point.

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:  $SGPA = TCP/TC$ , where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formula:  $CGPA = TCP/TC$ , where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocational course, Core Course is calculated using the formula:

$GPA = TCP/TC$ , where TCP is the Total Credit Point of a category of course. TC is the total credit of that category of course

GPA	GRADE
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

## MARKS DISTRIBUTION FOR EXTERNAL AND INTERNAL EVALUATIONS

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

For all courses without practical

>> Marks of external Examination : 80

>> Marks of internal evaluation : 20

COMPONENTS OF INTERNAL EVALUATION OF THEORY	MARKS
Attendance	5
Assignment / Seminar / Viva	5
Test papers (2x5=10)	10
<b>Total</b>	<b>20</b>

For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

For all courses with practical

>> Marks of external Examination : 60

>> Marks of internal evaluation : 15

COMPONENTS OF INTERNAL EVALUATION OF THEORY	MARKS
Attendance	5
Assignment / Seminar / Viva	2
Test papers (2x4=8)	8
Total	15

>> For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

COMPONENTS OF INTERNAL EVALUATION OF PRACTICAL	MARKS
Attendance	2
Record	4
Test papers (1x4=4)	4
Total	10

\* Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

For projects

- Marks of external evaluation : 80
- Marks of internal evaluation : 20

COMPONENTS OF EVALUATION OF PROJECT/DISSERTATION	MARKS
Dissertation (External)	50
Viva-Voice (External)	30
Total	80

Marks for dissertation may include study tour report if proposed in the syllabus.

### Attendance Evaluation for All Papers

% OF ATTENDANCE	MARKS
90 and above	5
85-89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

### Assignments

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

### Seminar/Viva

A student shall present a seminar in the 5th semester for each paper and appear for Viva-Voice in the 6th semester for each course.

### Internal Assessment Test Papers

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

## TEACHING AND ADMINISTRATIVE STAFF

### DEPARTMENT OF ENGLISH

The Department of English has been the integral part of St George's College Aruvithura since its inception in 1965 and has been catering to the literary, linguistic, creative and aesthetic demands, both of the academic community associated with it as well as the society of which it is an integral part. In the year 2000 the innovative under-graduate programme BA English with Broadcaster and Broadcasting, a high-tech job-oriented course, first of its kind in the state, was introduced in the department. In 2009, CBCSS was introduced by the university and the department switched over to BA English with Teacher of English in Lower Classes considering the overwhelming demand for English teachers following the governmental decision that English is to be taught only by English teachers at the school level. The 2017 syllabus revision renamed the course as BA English with Teaching. In the year 2020 the department was elevated to the position of a Post Graduate Department with the introduction of the new generation course Integrated MA in English.

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## DEPARTMENT OF MALAYALAM

The Department of Malayalam offers Common Course Malayalam (Additional Language) to various Under Graduate courses in the college. The department conducts classes for B.A., B.Sc. And B.Com. Model I and Model II courses. The department follows the academic calendar of Mahatma Gandhi University. Apart from traditional classroom lecturing methods, assignments and group discussions are encouraged to develop an interest for Malayalam language and literature among the students of various disciplines.

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## DEPARTMENT OF HINDI

The department of Hindi is one among the pioneer department of St. Georges College Aruvithura. Since its origin, Hindi has been taught as additional language for degree and pre degree courses. The number of students who select Hindi as their second language at college level is very high. And they study it so sincerely and with great interest. B A,B.Sc,B.com students study Hindi as their second language. For B.A and B.Sc programme, Hindi has been taught as an additional language for four semesters. For B.Com and B.A model II programmes it is for only first and second semesters.

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## DEPARTMENT OF MATHEMATICS & STATISTICS

The Department of Mathematics was started with the very inception of the college in 1965. Apart from BSc Degree Programme, the Department offers Mathematics as a Complementary Course for the Physics, Chemistry and BCA Degree Programmes. The Department also offers a Course in Applicable Mathematics for aspiring students from non-Mathematics Degree streams as an Open Course and Certificates Course in LaTeX.

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## DEPARTMENT OF PHYSICS

The department of Physics aims to build a foundation for excellence and encourage the development of mother institution, St. George's College Aruvithura as a premier Institution by igniting and promoting enthusiasm, interests and passion, in the study of physics, as a part of curriculum. To awaken the young minds and discover their talents both in theory and in experimental Physics, through dedication to teach, commitment towards students with innovative instructional methods which combine both traditional classroom teaching and the possibilities of modern ICT techniques. Also the Department focuses to make vital contributions in areas such as faculty, modern labs, and demonstrate a high level of competence in the study of Graduate as well as Post graduate Physics.

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## DEPARTMENT OF CHEMISTRY

The faculty of chemistry started functioning in 1982 with the introduction of BSc Chemistry (main) course. MSc Chemistry started in 1995 as the first post graduate course in our college. In 2000, the Department was recognized as Research centre by M.G. University. The department has five well equipped laboratories and a sophisticated instrumentation centre with facilities like FT IR and UV- Vis spectrophotometers. A modern computer lab with internet facility is available in the department. The students from the department have so far won 12 university ranks for B.Sc and 17 for M.Sc. apart from 27 selections in CSIR-UGC JRF/NET Exam. In 2008, the Department was awarded the title of 'DST-FIST Supported Department' by the Department of Science and Technology, Govt. of India.

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## DEPARTMENT OF BOTANY & ZOOLOGY

The department of Botany was started as 'department of biology' in 1965, when the College was established. The department had well maintained labs right from the first days with regular staff who actively supported the regular functioning and maintenance. The department currently offers BSc course in Botany. The department provides ample facilities for each student for successful completion of BSc in Botany with quality training in lab protocols and high quality project works.

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## DEPARTMENT OF COMPUTER APPLICATIONS

The Department of Computer Applications was established in the year 2014. The department currently offers an undergraduate Bachelor of Computer Application (BCA) course. The department is well-equipped with experienced faculty to mold students into software professionals with social commitment, leadership and dedication. Classrooms and labs are equipped with ICT facilities. The lab has sufficient hardware and software infrastructure to support students in learning the concepts outlined in the syllabus.

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## DEPARTMENT OF ECONOMICS

The department of Economics started functioning in the college as the first degree course. From the beginning in 1978 till now the department is striving to provide higher level of quality in education. The department caters to a wide spectra of the society.

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## DEPARTMENT OF POLITICAL SCIENCE

The department of political science established in 1980 with the motto of maximum efforts, maximum knowledge and maximum realization.

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## DEPARTMENT OF HISTORY

### FACULTY LIST

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## DEPARTMENT OF COMMERCE

Department of Commerce came into existence in 1980 with one batch of IVth Group – Commerce. In 1998, B.Com Model II Computer Applications was started as an aided UG course. Department of commerce started in the self finance stream since M.Com was allowed in 2004 October. After this in the August 2013, B.Com Co- operation was started as the first degree course. The number of degree courses was increased as three when B.Com Finance & Taxation and B.Com Office Management & Secretarial Practice were started in August 2014. Again in 2015 when permission was granted for B.Com Marketing and B.Com Computer Application, the number of degree courses was increased to be five. The Faculty aims at providing higher education in commerce with different specializations. With the introduction of semester system, the faculty follow CBCSS system for B.Com & M.Com.

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## DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY

The department focuses on the importance of food science and food technology to humans and can be defined as the application of the basic sciences and engineering to study the fundamental physical, chemical and biochemical nature of foods and the concepts underlying food processing. Food technology is the application of food science to the selection, harvesting, preservation, processing, packaging, distribution, and use of safe food. Department of Food Science & Technology established in 1996 as a premier center for teaching the art of food processing. It consists of state of art teaching facilities, and well equipped labs. The Department is at the forefront of teaching food science and related subjects, with a reputation built over more than twenty years as a leader in this area of study.

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## DEPARTMENT OF MEDIA STUDIES

The department of Media Studies was established in the year 2014. Department offers BA Mass Communication & Journalism programme. As a part of this programme students are given exposure to different areas like Methodologies and Perspectives of Media studies, Reporting and Feature Writing, Editing, Design and Pagination for Print, Photo Journalism, Advertising, Radio Production, Translation Studies, Television Production, Specialized Journalism, Development Communication, Environmental Studies and Human Rights, Media Management, Laws and Ethics, Film Studies, Public Relation and Corporate Communication, Media, Culture and Society, Documentary Production etc.

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Ms. Athira Sunil (Sweeper)	9605569294
Mr. Suresh Babu (Canteen Manager)	9400232140

## TELEPHONE NUMBERS

### Mahatma Gandhi University Telephone Numbers

Vice-Chancellor	0481-2731001, 0481-2731003 Fax:0481-2731002, 0482-2215108 (R)
Pro Vice-Chancellor	04481-2731005
Registrar	0481-2731009, 0481-2731007
Controller of Examinations	0481-2731000, 0481-2731011
Monitoring Cell	0481-231011
PRO	0481-2731020
DCDC	0481-2731013
Enquiry	0481-2731009, 0481-2731050
NSS Programme Co-ordinator	0481-2731029
Director of Student Services	0481-2731024
Pareeksha Bhavan	Ph: 0481 2731000, 2733626 Mob: 8330013004,005,006, 007, 008, 009

### Telephone Numbers in the Campus

Very Rev. Fr. Sebastian Vettukallel (Manager)	7907714954
Dr. Siby Joseph (Principal)	9446126054
Dr. Jilu Ani John (Vice-Principal)	8281382034
Rev. Fr. Biju Kunnackattu(Bursar & Course Coordinator, SF)	9446119502
College Office	04822-272220
Self-Finance Office	04822-274220
St. Mary's Hostel	04822-276573, 276391
Staff Co-operative Society (K628)	04822-272820

## AT THE HELM IN THE PAST

### PATRON

Mar. Sebastian Vayalil  
Mar. Joseph Pallikaparampil

### FORMER MANAGERS

V. Rev. Fr. Thomas Manakkat	(1965-1968)
V. Rev. Fr. Jacob Thazhathel	
V. Rev. Fr. Jacob Njavallil	(1974-1979)
V. Rev. Fr. Abraham Parappuram	(1979-1984)
V. Rev. Fr. Joseph Nattunilam	(1984-1992)
V. Rev. Fr. Enas Ottathengumkal	(1992-1997)
V. Rev. Fr. George Mulangattil	(1997-2002)
V. Rev. Fr. John Potheetel	(2002-2007)
V. Rev. Fr. Joseph Pampara	(2007-2010)
V. Rev. Fr. Thomas Olickal	(2010-2015)
V. Rev. Fr. Thomas Vedikunnel	(2015-2019)
Very Rev. Dr. Augustine Palackaparambil	(2019-2024)

### FORMER PRINCIPALS

Prof. K. J. Scaria Kudakasseril	(1965-1971)
Rev. Fr. Joseph Thekkanady	(1971-1972)
Prof. P. J. Joseph Pullattu	(1972-1987)
Prof. M. M. Chacko Myladiyil	(1987-1993)
Rev. Dr. Sebastian Alappattukunnel	(1993-2001)
Prof. K. J. Devasia Narithookkil	(2001-2003)
Fr. Dr. Joseph K.M Kollamparampil	(2003-2011)
Fr. Dr. Baby Sebastian Thonikuzhiyil	(2011-2016)
Dr. M. V. Georgekutty Mundamattom	(2016-2019)
Dr. Reji Vargheese Mekkadon	(2019-2022)

### BURSARS

Rev. Fr. Mathew Thengummoottil	
Rev. Sr. Elais Mary	
Fr. Dr. Baby Sebastian Thonikkuzhiyil	(2016-2017)
Rev. Fr. George Pullukalayil	(2017-2023)

## IN GRATEFUL REMEMBRANCE OF VALUABLE SERVICE TEACHING STAFF

Name	Designation	Department	Period
Prof. K. J. Scaria Kudakasseril, Cherpunkal (Expired)	Principal	Chemistry	1965-71
Rev. Fr. Joseph Thekkanady, Mattakkara (Expired on 17-04-99)	Principal	History	1971-72
Rev. Fr. Joseph Chalil, Pathazha, Thidanadu (Expired on 20-04-2004)	Professor	Malayalam	1970-86
Mr. Jose Joseph K, Kattakayathuvayalil, Pala (Expired)	Head	Phy. Edu.	1966-87
Mr. P. J. Joseph, Pullattu, Perunilam Ph: 272362 (Expired on 30-06-1999)	Principal	English	1965-87
Rev. Fr. Mathew Thengummoottil, Aruvithura (Expired on 03-07-2001)	Professor	English	1967-88
Mr. P. T. Joseph, Paikada Urumbel, Edappady (Expired)	Professor	English	1967-88
Mr. P. K. Scaria, Poovakulam, Chethimattam, Pala (Expired)	Professor	Hindi	1965-89
Mr. Joseph Thomas, Thakadiyal, B. H. M. (Expired on 11-03-1990)	Head	Botany	1965-90
Mr. K. P. Thomas, Moolechalil, Feroke P. O., Mob: 9496440349	Head	Politics	1966-92
Mr. M. M. Chacko, Mailadiyil, Chengalam Mob: 9495443420	Principal	Politics	1965-93
Mr. V. J. Sebastian, Vengalloor, Anakkallu (Expired on 27-11-1993)	Professor	English	1965-94
Mr. K. J. Abraham, Kunnel, Chemmalamattam (Expired)	Head	Mathematics	1965-94
Mr. M. M. Joseph, Mannoor, Poonjar (Expired)	Head	Chemistry	1965-94
Dr. K. V. Joseph, Kaiparampil, Pulickapalam, Poonjar (Expired)	Head	Malayalam	1965-95
Mr. T. J. Antony Thumpackal, Poonjar, Mob: 9495445632	Head	English	1966-96
Mr. T. M. Chacko, Thannipothiyil, Kalathukadavu Mob: 9446562630	Head	Chemistry	1965-96
Mr. T. C. Emmanuel, Thayyil, Chenganacherry (Expired)	Head	Politics	1967-96
Mr. Sebastian Thomas, Porkattil, Amparanirappel Mob: 9446757386	Head	Zoology	1966-97
Mr. George Cherian, Cheruvallil, Perunilam, Poonjar Mob: 9446561245	Professor	English	1966-97

Mr. M. J. Joseph, Matathil, Kurianadu Mob: 94953132276 (Expired on 06-11- 2024)	Head	English	1966-98
Mr. Thomas V Alapattu. Alapattu, Pala, Mob: 9446197470	Head	Physics	1966-99
Mr. K. A. Thomas, Kallidukkil, Muttom Mob: 9447612961	Professor	Physics	1978-99
Ms. O. J. Clamma, Vallikattukuzhiyil, Aruvithura Ph: 272571	Professor	History	1980-99
Mr. K. J. Paul, Kalathookulangara, Vellappadu (Expired on 24-07-2004)	Professor	Physics	1966-99
Rev. Sr. Elias Mary, F C Convent Aruvithura (Expired)	Head	Malayalam	1978-2000
Rev. Dr. Sebastian Alapattukunnel, Kizhathadiyoor, Pala	Principal	Politics	1982-01
Mr. V. D. Jacob, Valiyaveetil, Aruvithura (Expired)	Head	Economics	1968-01
Mr. K. J. Baby Kandathil, Thidanadu Mob: 9746208502	Head	Physics	1969-01
Mr. V. S. Joseph, Varakulaparampil, Peringulam Mob: 9497881129	Head	Botany	1969-02
Mr. K. J. Devasia, Narithookil, Aruvithura P.O. Mob: 9447302269	Principal	Chemistry	1971-03
Rev. Sr. P. V. Rosa Ph: 9446986302	SGL & Head	Zoology	1980-03
Ms. Lucikutty Jose, Thengumpallil, Narianganam (Expired)	Head	Physics	1976-04
Mr. Jacob James K. Veedon, Aruvithura (Expired on 25-04-2004)	Professor	Commerce	1981-04
Mr. Joseph T. Jose, Thurithikattu, Keezhampara Mob: 9447571721	Head	History	1977-05
Mr. C. V. Mathew, Chamakkalayil, Chemmalamattom Mob: 9446123704	Head	Statistics	1979-05
Mr. John Sebastian, Kallidukkil, Anthinadu. P. O. Mob: 9446561055	Professor	Physics	1979-05
Mr. K. N. Sasidharan Nair, Koustubham, Plassanal (Expired)	Head	History	1977-05
Ms. Molly Murickan, Kizhakkeyil, Pala Ph: 04822 212924	Professor	Malayalam	1984-05
Ms. Rosanna Davis, Parayanilam, Vengaloor Ph: 04862 223354	Professor	English	1980-05
Mr. P. J. John, Pullattu, Perunilam Mob: 9446861177	Professor	English	1981-06

Dr. Augustine M. Joseph, Melettu, Chethimattam Ph: 9446381006	Head	Hindi	1978-07
Ms. Anikutty Philip, Muthalakkuzhiyil, Poonjar (Expired)	Professor	Physics	1981-07
Ms. Saly George, Narithookil, Aruvithura Ph: 04822 273378	Head	Chemistry	1976-07
Mr. Johny Thomas Kizhakkedathu, Panachikapara (Expired)	Professor	Chemistry	1979-07
Dr. V. V. Josseph Vettickal, Thidanadu Ph: 9447421011	Professor	Economics	1978-07
Mr. George Thomas, Malola, Mevida (Expired on 18-04-2025)	Head	Politics	1982-07
Mr. A. J. Francis, Aythamattathil, Paduva (Expired on 15-06-2023)	Head	Malayalam	1975-08
Rev. Sr. Aleyamma Thomas FCC, Poonjar Ph: 04822 272503	Head	Mathematics	1979-08
Ms. Silvykutty Joseph Panackakuzhy, BHM Ph: 04822 237665	Head	Statistics	1980-08
Sr. K. P. Elsamma FCC, Aruvithura Ph: 04822 273417	Head	Chemistry	1978-08
Mr. C. J. Mathew Chandrankunnel, Aruvithura Ph: 04822 274926, 9496314926	SGL	Chemistry	1980-08
Ms. Rosamma Thomas, Gracevilla, Mannackanadu P. O, Marangattupilly, Ph: 0482 251719	Head	History	1981-08
Ms. Susamma Joseph Azhathu, Perunilam, Poonjar Ph: 04822 273015	Head	Botany	1982-09
Ms. C. S. Soudaminikutty, Thuruthel, Bharananganam Ph: 04822-236543, 237977	Head	Economics	1978-09
Ms. Aleykutty T. P., Palliparampil, Kalaketty Ph: 04828 236540	Head	Economics	1980-09
Ms. Gracyamma Joseph, Thailammanal, Chennad Ph: 04822 279219	Head	English	1979-10
Ms. Maryamma James Kappalumackal, Pala Ph: 04822 212210	Head	Physics	1980-10
Ms. Cyrilamma Sebastian, Mangatt, Aruvithura (Expired on 23-04-2023)	Head	Chemistry	1980-10
Mr. K. T. George Thomas Kuttomparapil, Maravanthuruthu (Expired on 30-01-2023)	Head	Zoology	1981-10
Mr. T. C. Jose Thailammanal, Chennad Mob: 9447189219	SGL	English	1987-10
Ms. Marykutty Mathew, Vathakattil, Monastery Road, Palai Mob: 9946122475	Head	English	1981-11

HE. Mar. Joseph Kollampampil, Auxiliary Bishop of Shamshabad Diocese, Mob: 9447146001	Principal	Politics	2003-11
Ms. Marykutty Mathew, Vazhangattuputhenpurayil (Krupa) 8/51A Plassanal, Ph: 9447509766	Head	Physical Edu.	1981-11
Ms. K. V. Annamma, St. Mary's Hostel, Aruvithura Mob:9495692109	Head	Chemistry	1983-11
Mr. Edsel Joseph, Elavanal, Manalumkal Mob: 9495109710	Professor	Commerce	1982-11
Dr. Ignatius Korah, Anithottathil, Palai Mob: 9447044199	Head	Physics	1979-12
Mr. P. M. Mathew, Pullattu, Perunilam, Poonjar Mob: 9447491967	Head	Commerce	1981-12
Ms. A. V. Annamma, Ampazhathinal, Koottickal Ph: 04828 284602	Professor	Botany	1982-13
Mr. V. J. George, Valiyaprampil, Bharananganam (Expired)	Head	Economics	1981-13
Mr. Pius Ozhackal, Kalathookadavu Mob: 9947106706	Head	English	1984-14
Ms. Mollykutty John, Pullattu, Perunnilam, Mob: 9562378901	Head	Mathematics	1981-14
Dr. Aniamma Thomas, Manackattu, Kuravilangad Mob: 9447302326	Head	Botany	1981-14
Mr. Mathew J. Muricken, Muricken, Bharananganam Mob: 9446406937	Head	Economics	1981-14
Ms. Annamma Joseph, Naduthottiyil, Aruvithura Mob: 9447973083	Professor	English	1984-14
Mr. Lopus Mathew, Mekkattu, Erattupetta Mob: 04822-272505, Mob: 9447104826	Head	Physics	1981-15
Dr. Sunny V. Zacharias, Kulamackal (H), Kizhathadiyoor P.O., Mob: 9447022136	Head	Physical Edu.	1987-15
Ms. Ansamma Thomas, Vadakkekalam, Aruvithura Mob: 9447421524	Head	Chemistry	1982-16
Dr. M.C. Celine, Thakadiyel, Meenachil, Palai Mob: 9447805657	Professor	Chemistry	1982-16
Ms. Jessy Mathew, Puthupallil, Alanadu, Mob: 9497223808	Head	Botany	1982-16
Ms. Agnes Clara Veeton, Anithottathil, Aruvithura Mob: 9447044515	Head	Zoology	1983-16
Fr. Dr. Baby Sebastian Thonikkuzhiyil, Kadanadu Mob: 9400121221	Principal	Malayalam	2011-16
Dr. Joseph Varghese, Mylettu, Aruvithura (Expired)	Head	Malayalam	1983-17

Dr. T. D. Raju, Thaiparampil, Aruvithura, Mob: 9249259825	Head	Hindi	1984-17
Dr. Jose Zacharias, Panikot, Marangattupally	Head	Chemistry	1984-17
Dr. M.V. Georgekutty, Mundamattathil, Aruvithura P.O., Mob: 9447365707	Principal	Politics	1987-19
Dr. Mary Joseph, Arimattathil, Chennadu P.O. Mob: 9847566683	Head	Chemistry	1985-19
Dr. Thresiamma Manuel, Mukkenthottathil, Plassanal Mob: 9846629819	Professor	Chemistry	1996-20
Dr. Ivy Mathew, Payyanimandapam, Moonnani, Pala Mob: 9947092669	Professor	Chemistry	1996-20
Dr. Molly Sebastian, Kalluvettathu, Poovathodu, Mob: 9495704946	Professor	Hindi	1987-21
Ms. Sheelamma George, , Parambil Kurias, Plassanal Mob: 9446064721	Professor	Mathematics	1994-21
Ms. Tessy K Mathews, Chempakathinal, Kizhathadiyoor Mob: 9544381180	Professor	Physics	1995-21
Dr. Reji Vargheese Mekkaden, Mekkattu Aruvithura P.O. Mob: 9447572414	Principal	Political Science	1991-22
Ms. Sherly Mathew, Cherukunnel, Kudumpidy P.O. Mob: 9447093700	Professor	Chemistry	1996-22
Prof. Dr. Tessymol Mathew, Omathadathil, Aruvithura P.O. Mob: 9497321673	Professor	Chemistry	1997-22
Mr. Roy Thomas Ganapathiplackel , Poovarni P.O. Mob: 9447822401	Professor	Physics	2011-23
Dr. Sunny Joseph, Mannarathu, Aruvithura P.O. Mob: 9447897634	Professor	English	2011-23
Prof. Dr. Shiny Jose Chandrankunnel (H), Neeloor P.O. Mob: 9539821735	Head	Mathematics	1995-24
Dr. Baby Sebastian Kochettonnil (H) Aruvithura P.O. Mob: 9447571922	Head	Political Science	1996-24

### ADMINISTRATIVE STAFF

Ms. T. A. Aleykutty, Thadickaparampil Aruvithura (Expired)	Sweeper	1965-83
Mr. K. T. George, Azhathu, Aruvithura Ph: 04822 273845	UDC (HG)	1965-89
Mr. M. T. Chacko Mangattuthazhe, Kunnonny (Expired)	LDC	1974-89
Mr. V. A. Varkey, Vadakel, Ottayeetty, Vellikulam (Expired)	Peon	1974-89
Mr. P. A. Varkey, Parayil, Aruvithura (Expired on 05-07-1998)	Peon	1965-91
Mr. P. D. Thomas, Palliparampil, Aruvithura Ph: 04822-274019	Senior Supdt	1965-94
Mr. C. M. Michael, Chenganariparambil, Aruvithura (Expired)	Lab. Assistant	1970-94

Mr. E. M. Joseph Edathil, Erattupetta	Lab Assistant (HG)	1974-95
Mr. C. V. Joseph, Chenganariparambil, Aruvithura Ph: 04822 275404	UDC (HG)	1965-96
Mr. T. T. Chacko, Thundathil, Erattupetta	LDC	1970-96
Mr. K. M. Kurian, Mekkattu, Plassanal (Expired)	UDC (HG)	1965-97
Mr. V. N. Gopinathepillai, Vechukunnel, Manumplavu P.O., Ph: 04828-219039	UDC (HG)	1966-98
Mr. P. J. Joseph, Pottananickal, Kalthukadavu (Expired)	Senior Supdt	1965-98
Mr. Joseph J. Pullattu, Pullattu, Perunilam, Ph: 9495749325	Head Accountant	1967-98
Ms. V. R. Chinnamma, Kizhakkekara Gardens, Kappadu Ph: 836572	Librarian 1st_ Gr.	1971-99
Mr. M. K. Cherman, Mannarathu, Neeloor, Ph: 0482-221346	UDTypist(HG)	1967-2001
Mr. K. M. Joseph, Kollathazhe, Mangalamdam (Expired) Ph: 0492 2263096	Herbarium Keeper	1967-01
Ms. Rosamma Francis Pulimoottil, Aruvithura	Lab.Assistant	1974-01
Mr. P. A. Davasia, Parayil, Plassanal, Thalppalam (Expired on 09-07-2007)	Gasman (HG)	1965-02
Mr. Joseph Sebastian, Chackalackal, Aruvithura (Expired on 05-05-2002)	Lab.Asst.(HG)	1981-02
Mr. K.T. Joseph, Kayyaniyil, Aruvithura P.O, Kondoor Ph: 273793	H.A	1971-02
Mr. Jose Thomas, Munthiringattukunnel, Chennai Ph. 04822-279530	L.D.Typist	1974-03
Ms. Aleyamma Verkey, Mattathil, Puliyanor (Expired)	Sweeper	1984-03
Mr. P. J. Joseph, Palliparampil, Nadackal P. O. Ph: 04822 273544	Senior supdt	1966-03
Ms. T. J. Mary, Thadickaparampil, Amparanirappel P.O. Ph: 04822 277759	Sweeper	1984-04
Ms. P. D. Santhamma, Vattamalaparampil, Thalappalam P.O. (Expired)	Sweeper	1984-05
Mr. George Thomas, Kayyaniyil, Aruvithura (Expired on 19-4-2009)	L.D.S.K	1981-05
Ms. T. S. Rosamma, Mangalathu, Edappady Ph: 04822 237163	Lab. Asst. (HG)	1981-05
Mr. V. V. Lukose, Venattu, Aruvithura Ph: 04822 276153	U.D.C	1981-06
Mr. V. V. Chacko, Vettickal, Aruvithura (Expired)	L.G.S.	1985-06
Mr. A. M. Jose, Arackal, Aruvithura (Expired)	Lab Assistant	1981-06
Ms. Mary George, Kattathara, Aruvithura (Expired on 30-08-2025)	L. G. S. (HG)	1984-06
Mr. K. O. Xavier, Kundaparambathu, Aruvithura Ph: 04822 275579	L. G. S. (HG)	1986-07
Mr. M. O. Ouseph, Mandapathikunnel, Poonjar Mob: 9495030382	Head Accountant	1981-07
Mr. A. Vakkachen, Attuchalil, Thalappalam, Plassanal	Lab Assistant	1982-07
Mr. M. V. Sebastian, Mekkattu, Erattupetta Ph: 04822 275601	Superintendent	1974-09
Mr. V. M. Ulahannan, Valiyamanackal, Vattukulam (Expired on 18-07-2008)	U.D.C	1981-08

Mr. Thomas Cyriac, Kadaliyil, Maryland Mob: 9496945520	Store Manager	1980-10
Mr. Joseph V. Mundamattam, Aruvithura Mob: 9497393026, 04822 276138	Lab Assistant	1981-10
Mr. Purnadeep Sharma, Nepal, Mob: 9866050780	Lab Asst.	1983-11
Mr. P. V. George Palliparampil, Thidanadu, Pakkayam Mob: 9846985371	Lab Asst.	1986-12
Mr. P. T. James, Puthenveetil, Vaikanampara, Aruvithura Mob: 9447851978	Lab Asst.	1980-13
Mr. Joykutty Thomas, Thattamparambil, Thalappalam Ph: 9447302204	Lib. Asst.	1980-13
Mr. K. V. Joseph Kurinjithottu, Aruvithura Ph: 9495048124	Lib. Asst.	1982-13
Ms. T. C. Aleykutty, Vilayanickal, Aruvithura PH: 04822 276734, Mob: 9400232330	Superintendent	1982-15
Mr. Sebastian James, Kuzhikuthiyaniyil, Moonnilavu Mob: 9446132228	Lab Asst.	1984-15
Mr. K. C. Joseph, Kunnackattu, Plassanal Mob: 9495803872, Ph: 04822-277096	Librarian I. G	1982-16
Mr. Jose Joseph, Thekkal, Poonjar, Mattakadu Ph: 04822-272829, 9447356489	herbarium Keeper	1982-17
Ms. Molly Joseph, Nellamkuzhy, Aruvithura P.O., Perunilam Mob: 9400232335	Lab Asst.	1994-17
Mr. C. S. James, Chalackal, Poonjar, Mob: 9495021938	Lab Asst.	1995-19
Mr. Narayan Bahadur, Mob: 9447128818	Lab Asst.	1984-19
Mr. K. T. Joseph, Kallumadathil, Aruvithura P.O. Mob: 9495749305	Superintendent	1995-21
Mr. James K George, Kochupurickal, Aruvithura P.O., Mob: 9495749324	Lab. Asst.	1995-22
Mr. Sunil P. I. Puthenparampil, Aruvithura (Expired on 08-04- 2023)	Lab. Asst.	1987-23
Mr. Joseph Mathew Thonduvayalil, Thidanadu P.O., Mob: 9447847161	Lab. Asst.	1993-24
Mr. Joy Mathew, Kunnathuparambil, Aruvithura P.O. Mob. 9447208270	U. D. C., H.G	1989-25